

Emergency & Crisis Management Procedures

Disclaimer

These procedures are provided for use in times of emergency. It is intended only as a GUIDELINE for staff to follow. Each emergency is different and some guidelines may not be appropriate for certain situations. We expect all employees to do their utmost to provide for the safety of students and use good judgment and common sense in handling emergency situations.

This is an essential tool for sharing plans and providing relevant information in case an emergency arises at Turtle Mountain Community College (TMCC) or in the surrounding area. The links below will take you to the recommended procedures¹ for responding to emergencies at TMCC.

To use this tool, simply click on the link below that describes your emergency and follow the instructions.

- [Active Shooter](#)
- [Bomb Threats](#)
- [Civil Disturbances/ Protests](#)
- [Fire Emergencies](#)
- [Evacuation Procedures](#)
- [Hazardous Materials \(HAZMAT\)](#)
- [Infrastructure Failures](#)
- [Medical Emergencies](#)
- [Suspicious Letters & Packages](#)
- [Weather Emergencies](#)
- [Workplace Violence/ Criminal Behavior](#)
- [Emergency Fact Sheet](#) (Quick Reference Guide)

1- Some procedures were adapted from the Mayville State College Emergency & Crisis Management Procedures.

What is TMCC's ALERTNOW?

ALERTNOW is the emergency / information notification system used by TMCC to provide timely information and instructions directly to students, faculty, staff, and others during emergencies or urgent situations.

Why has ALERTNOW been implemented?

Providing a safe campus environment is a top priority. Timely notification of events such as natural disasters and acts of violence will empower students, faculty, and staff to take the appropriate steps to protect their safety. The ALERTNOW system also will be used to announce weather related closings.

Who is included in ALERTNOW?

Staff, faculty, and students are automatically enrolled in ALERTNOW when they begin at TMCC.

How will it work?

ALERTNOW will use cell-based telephone and text messaging, land lines, and e-mail to inform participants.

Will ALERTNOW be used only for emergencies?

We anticipate using ALERTNOW to notify you of school delays or cancellations due to inclement weather, as well as remind you about various events. In the event of an emergency at school, you can have peace of mind knowing that you will be informed immediately by phone.

The ALERTNOW system is used to alert TMCC students and employees of dangerous situations. Dial "0" to notify the operator, who will then dial 911, if an emergency should develop. TMCC officials can activate the ALERTNOW system very quickly and initiate the appropriate action for everyone.

