

Corrections & Security Studies Instructor

Position Title:	Corrections & Security Studies Instructor (grant funded)
Contract Term:	9-month Academic year
Accountable To:	Dean of CTE
Salary:	\$64,011 minimum

Summary of Position

The Corrections & Security Studies Instructor provides high-quality instruction in Turtle Mountain College's Corrections, Security, and Public Safety program. The position is responsible for teaching, curriculum development, assessment, advising, recruitment, retention, service, scholarship, and full course management in Canvas. Instruction prepares students for careers in law enforcement, corrections, security, and emergency response through classroom instruction, hands-on labs, scenario-based training, and field experiences.

The instructor fosters a learner-centered, culturally relevant, and respectful learning environment that supports Turtle Mountain College's mission and integrates the culture and values of the Turtle Mountain Band of Chippewa. This position aligns with North Dakota Career & Technical Education (CTE) quality standards and supports workforce-aligned education through strong industry and community partnerships in law enforcement, corrections, security, and public safety sectors.

Key Responsibilities

Instruction, Curriculum, & Student Learning

- Teach courses in corrections, security, policing, and public safety, preparing students for professional certification and employment.
- Deliver instruction in classroom, skills labs, scenario-based simulations and field-based practicums.
- Supervise and evaluate students during practical exercises, labs and field experiences in accordance with institutional policy, ND POST requirements and safety standards.
- Prepare and maintain syllabi, instructional materials, assessments and accurate academic records in Canvas.
- Apply effective teaching strategies responsive to adult learners, cultural and community context and tribal higher education principles.
- Coordinate and assess courses and program components to ensure instructional quality, regulatory compliance and continuous improvement.
- Evaluate instructional resources, including lab equipment, training aids, and simulation software, recommending updates as needed.
- Assist in developing new courses, credentials, or program offerings aligned with workforce, certification and community needs.
- Implement service-learning and community engagement activities relevant to public safety and security.
- Provide timely feedback, academic support, and interventions to support learning, retention and successful program completion.

Advising, Recruitment, & Retention

- Provide academic and career advising from student entry through program completion.
- Maintain regular office hours per institutional policy.
- Assist students with academic planning, course sequencing, certification pathways and career goals in corrections, security and law enforcement.

- Monitor student progress and implement proactive retention strategies.
- Refer students to appropriate campus and community support services.
- Participate in recruitment activities, including outreach events, campus visits, demonstrations and community engagement.
- Support student job placement and professional certification preparation in collaboration with TMC offices and industry partners.

Assessment & Student Learning Outcomes

- Develop, assess, and report student learning outcomes, including Indigenous student learning outcomes.
- Evaluate student performance using written exams, practical skills assessments, simulations and project-based evaluations.
- Use assessment results to improve instruction, curriculum and student support services.

Program, Institutional, & Service Responsibilities

- Establish and maintain partnerships with law enforcement, corrections and security organizations to support internships, workforce pipelines and program relevance.
- Organize, participate in, and document advisory board meetings per accreditation and CTE requirements.
- Participate in program assessment, accreditation, recruitment, retention and continuous improvement initiatives.
- Support and supervise student organizations and activities related to public safety and corrections programs.
- Engage in civic engagement and community-based projects utilizing security and public-safety expertise.
- Participate in college events, committees, self-studies and faculty governance.
- Maintain professional credentials and stay current in public-safety practices, ND POST regulations and North Dakota CTE standards.
- Perform other duties as assigned.

Scholarship & Professional Development

- Engage in ongoing professional development to remain current in law enforcement, corrections, public safety and CTE education.
- Contribute through curriculum innovation, presentations, conferences, grant development or scholarly and professional publications, as appropriate.
- Participate in professional organizations, conferences, and faculty development initiatives related to corrections, security and public safety.

Minimum Qualifications

- Associate degree in Criminal Justice, Law Enforcement, Public Safety or related field (per ND CTE Postsecondary Instructor Certification Standards).
- Current or inactive North Dakota Peace Officer License and ability to obtain ND POST instructor certification (ND Century Code T12C63).
- Demonstrated professional experience in law enforcement, corrections, security, emergency response or related fields.
- Strong communication, leadership and interpersonal skills with a commitment to student success.
- Ability to collaborate with colleagues, tribal partners, law enforcement agencies and community organizations.
- Ability to travel, work flexible hours and conduct instruction at various sites as needed.
- Commitment to the mission, culture, and values of Turtle Mountain College and tribal higher education.

Preferred Qualifications

- Prior teaching or training experience.

Written: 2/26