

The President serves as the Chief Executive Officer of Turtle Mountain College (TMC), a Tribal College accredited by the Higher Learning Commission. The President is responsible for providing visionary leadership, strategic direction, and administrative oversight to ensure the institution's academic excellence, financial sustainability, cultural integrity, and community engagement. This role requires a commitment to the mission of TMC in promoting Turtle Mountain Band of Chippewa (TMBC) cultural knowledge, self-determination and student success.

Position Title: President

Salary: \$120K - \$145k (dependent upon experience)

Location: Turtle Mountain College, Belcourt, North Dakota

Education: Conferred Doctorate in Education (PhD or EdD)

Experience: Minimum of 7 years of experience in higher education with experience working in an executive management position at a post-secondary institution.

- Must have experience that demonstrates knowledge and understanding of Tribal, State, and Federal policies in relation to higher education.
- Proven ability to manage complex budgets, secure funding, manage grants, and oversee institutional operations.
- Strong interpersonal, communication, and relationship-building skills.
- Experience working with accrediting bodies, Tribal, State, and Federal agencies, and grant funding entities.
- Proven experience in supervising and managing personnel within higher education settings.

Open/Close Dates: Open: February 27, 2025
Closed: April 30, 2025

DUTIES AND RESPONSIBILITIES:

The President of TMC is responsible for implementing the College's programs and policies, ensuring that its strategic plan and operations align with its mission, values, and objectives, while complying with tribal, state, and federal laws, regulations, and accreditation standards. While operating within the policies set by the Board, the President will exercise discretionary authority to fulfill the responsibilities of the role.

The President shall perform the following functions:

Board Relations

Inform the Board of Directors of all actions taken under its authority. Perform all executive functions of the Board of Directors in accordance with the Bylaws.

Institutional Leadership and Visionary Direction

The President must provide strategic leadership by envisioning and steering the College toward its mission, goals, and strategic objectives. This includes driving the culture of the TMBC and educational relevance of the institution, encouraging strong leadership across all levels and ensuring continuous institutional development.

Resource and Financial Management

Effective management of the institution's resources - both human and financial - is key. This includes overseeing budgets, securing funding, managing facilities and ensuring the proper allocation of resources to fulfill the college's goals and sustain its operations. The President must also ensure compliance with audits and certifications.

Academic and Workforce Development

The President plays a significant role in ensuring the effectiveness of educational programs. This includes overseeing academic quality, teaching methods, workforce training programs and aligning them with community needs. Supporting student success, retention and placement is a priority, along with career guidance, housing and other student services.

Governance and Stakeholder Engagement

The President will demonstrate leadership by promoting transparency, establishing credibility, and promoting shared governance through active engagement with constituents. This will include soliciting input from faculty, staff, students, board members, Tribal leaders, and local, state and federal agencies. The President will empower administrative leaders and collaborate with internal and external stakeholders to provide decisive direction and strengthen communication across all levels. A strong focus on collaboration is essential to create a unified institution, guide effective governance, and contribute to long-term strategic planning.

Accreditation and Compliance

Maintaining the institution's accreditation status and ensuring compliance with professional standards is crucial. This includes overseeing institutional self-assessments, quality assessments and program certifications and ensuring TMC remains aligned with industry standards and regulations.

Cultural Knowledge and Commitment

A strong knowledge and appreciation of TMBC cultures, languages, histories and traditions is vital. The President should also support the preservation of Indigenous culture and serve the TMBC Tribe.

Communication

The President will utilize exceptional communication skills to engage with faculty, staff, students, alumni, government officials, and the broader community while creating a collaborative and transparent environment. This leader will effectively communicate with all stakeholders, demonstrate respect for faculty and staff contributions, and promote professional development through transparent shared governance practices. With excellent written and spoken skills and an open-door, open-mind approach, the President will guide the institution with clarity and empathy. The President is responsible for official statements to all forms of media.

Representation/Legislation

The President will advocate for TMC at the local, state and national levels by ensuring the College's presence at relevant meetings and hearings. Additionally, the President will monitor, review and report on pending or existing legislation at the tribal, state and federal levels that could impact or benefit the College.

To apply for this position, please provide the following:

1. Cover letter describing how you meet the qualifications and experience required.
2. Application for Employment.
3. Resume or CV.
4. Official College transcripts.
5. If claiming Indian and/or Veterans preference: Proof of Degree of Indian Blood and/or Veterans Preference documentation. TMBC enrolled member or descendent preferred.
6. Names and contact information for three references who can speak to the candidate's leadership skills and experience in higher education.

**** In-house applicants will receive preference points per policy.**

For information about the application process, please call: 701-394-4134 or email hcahill@tm.edu.

The Prospectus for this position is available on the TMC website under Jobs.