

# Masters of Education (M.Ed.) Graduate Student Application

TMCC is excited to announce the launch of applications for the second cohort of graduate students for our Masters of Education program. Applications will open on March 25, 2024, and must be completed and submitted by 11:59 p.m. on June 2, 2024, without exceptions.

The second cohort will accommodate a maximum of 12 students. Our evening program, running after 5, offers a blend of coursework designed to give you the quality education you need with the flexibility you require. We use hybrid, online, asynchronous, and synchronous delivery methods to cater to diverse learning styles and schedules.

*Our program's mission is to prepare reflective leaders as change agents,  
promoting the development of Indigenous culture-based education  
within the school, home, and community.*

Our graduate program is designed to help teachers strengthen their subject knowledge, pedagogy, and classroom skill set. It is also beneficial for those interested in educational administration, leadership roles, higher education administrators, and counseling professions. We provide comprehensive preparation on Indigenous educational frameworks, theories, policies, curricular approaches, and community relationships rooted in Indigenous knowledge systems. Designed by educators for educators, Turtle Mountain Community College's M.Ed. program can help you develop the knowledge and skills you need to help students succeed today.

*With an M.Ed., individuals can enhance their teaching skills or prepare for  
administrative or leadership roles.*

Applicants must hold a bachelor's degree to be eligible for enrollment. The Application form and three (3) M.Ed. References Forms can be accessed and downloaded at the TMCC website, <http://www.tm.edu>.

Email the completed Application, Additional Documentation, and (3) completed M.Ed. Reference Forms to Dr. Rhonda Gustafson at [rgustafson@tm.edu](mailto:rgustafson@tm.edu) before the deadline, June 2, 2024.

We eagerly await the opportunity to welcome passionate individuals dedicated to advancing Indigenous education into our program's second cohort.

## Dates to Apply – March 25, - June 2, 2024

The program is capped at 12 students in the second cohort

### Requirements

To proceed with the application process for the Master of Education program, you must meet the following minimum requirements for admission and have the following documents on file:

- Undergraduate degree (e.g., B.A., or B.S.) from an accredited institution in education or a related field
  - **Transcripts: Official transcripts from all undergraduate/graduate college coursework.**
- Minimum cumulative GPA of 3.0 (on a 4.0 scale) in the last two years of your undergraduate degree.
  - All application materials must be submitted to Dr. Rhonda Gustafson at [rgustafson@tm.edu](mailto:rgustafson@tm.edu) by the deadline.

### Step 1: Additional Documentation

1. **References:** Applicants should provide three references. A minimum of two of the recommendations must be from professionals who can speak to your work ethic, your abilities, and your potential for graduate study. *The M.Ed. Reference Forms are provided with the application.*
2. **Statement of Intent:** Compose a 2-3-page statement of intent by addressing the questions below. Your statement should be written by you alone and represent your original work.
  - a. Your background: What key experiences have contributed to your commitment to work in the field of education or with education-related issues?
  - b. What do you view as your most significant professional accomplishment(s) and your most significant professional challenge(s) to date? How did they inform your development?
  - c. How do you currently incorporate the 7 Teachings in your work?
  - d. What issues would you like to tackle in your career as a leader through this MEd?

Please note that the admissions committee will carefully consider both the content and the writing in its assessment of your candidacy for graduate study

3. **Current Resume:** Please submit an updated Resume.

### Step 2: Review and Admissions Decision

Application **initial** review process. All applicants must meet the requirements for admission to both TMCC and the Master of Education Graduate Program.

1. Once final admission(s) decisions are made, applicants will be notified.

### Step 3: TMCC Admission Application

1. All students **INITIALLY ACCEPTED** to the M.Ed. program have to complete the TMCC general admission application process completely, at <http://www.tm.edu>.

# Upon Acceptance

## **The student must:**

1. Demonstrate professional behavior and accountability in all academic activities. The professional behavior would exemplify the embracement of the Seven Teachings.
2. Additional requirements are outlined in the Graduate Student Manual you will receive.

## **Withdrawal of Offers of Admission**

The Turtle Mountain Community College requires all applicants for admission to provide complete and accurate information. The College reserves the right to withdraw offers of admission under the following circumstances:

1. The conduct of an applicant is not consistent with the goals, purposes, values, and philosophy of the College as stated in the College catalog and the student handbook,
2. The misrepresentation of facts to the College by an applicant during the application, or
3. The failure of an applicant to provide complete information as requested in the application process.

# TMCC'S M.Ed. REFERENCE FORM

## 1. APPLICANT INFORMATION

Applicants Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

## 2. RECOMMENDER INFORMATION

Recommender Name: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

## 3. CONFIDENTIALITY

The Family Educational Rights and Privacy Act of 1974 (FERPA) allows an enrolled graduate student to have access to any letters of recommendation the program chooses to retain in its files. The applicant may waive the right of access to recommendation letters.

This applicant  waives  does not waive the right to inspect the contents of this letter

## 4. RATING OF APPLICANT

**Recommender:** please provide the following information about the applicant for the Master of Education program to be used in making an admission decision.

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Skills & Abilities	Upper 5% Outstanding	Upper 10% Excellent	Upper 25% Above average	Upper 50% Average	Lowest 50% Below average	No basis for evaluation
Academic Potential						
Critical Thinking						
Written Communication Skills						
Oral Communication Skills						
Creativity Skills						
Research Ability						
Teaching Ability						
Adaptability						
Conflict Resolution						
Interpersonal Relations						

Skills & Abilities	Upper 5% Outstanding	Upper 10% Excellent	Upper 25% Above average	Upper 50% Average	Lowest 50% Below average	No basis for evaluation
Reliability						
Self-awareness						
Team/Collaboration Skills						
Overall						
<b>Recommendation</b>						
I recommend highly						
I recommend						
I recommend with reservations: Please expand						
I do not recommend: Please expand						

Please include a statement about the applicant's strengths and areas for growth as well as his or her potential for success in this graduate program.

Large empty rectangular box for content.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The completed M.Ed. Reference Form needs to be emailed to Dr. Rhonda Gustafson at [rgustafson@tm.edu](mailto:rgustafson@tm.edu) before 11:59 p.m. June 2, 2024.**

## TMCC'S M.Ed. REFERENCE FORM

### 5. APPLICANT INFORMATION

Applicants Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

### 6. RECOMMENDER INFORMATION

Recommender Name: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### 7. CONFIDENTIALITY

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I recommend with reservations: Please expand						
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## TMCC'S M.Ed. REFERENCE FORM

### 9. APPLICANT INFORMATION

Applicants Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### 10. RECOMMENDER INFORMATION

Recommender Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### 11. CONFIDENTIALITY

The Family Educational Rights and Privacy Act of 1974 (FERPA) allows an enrolled graduate student to have access to any letters of recommendation the program chooses to retain in its files. The applicant may waive the right of access to recommendation letters.

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### 12. RATING OF APPLICANT

**Recommender:** please provide the following information about the applicant for the Master of Education program to be used in making an admission decision.

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Skills & Abilities	Upper 5% Outstanding	Upper 10% Excellent	Upper 25% Above average	Upper 50% Average	Lowest 50% Below average	No basis for evaluation
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Critical Thinking						
Written Communication Skills						
Oral Communication Skills						
Creativity Skills						
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Conflict Resolution						
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Skills & Abilities	Upper 5% Outstanding	Upper 10% Excellent	Upper 25% Above average	Upper 50% Average	Lowest 50% Below average	No basis for evaluation
Reliability						
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<b>Recommendation</b>						
I recommend highly						
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I recommend with reservations: Please expand						
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