



Turtle Mountain Community College

Masters of Education Graduate Student Application

TMCC Master of Education is taking applications May 8, 2023 - June 8, 2023. The number of students in the first cohort will be capped at 20. It is an after 5 evening program with a mixture of on campus & hybrid. It is designed for educators, educational administrators and leaders, Indigenous community members, and other professionals in education settings who want in-depth preparation on Indigenous educational frameworks, theories, policies, curricular approaches, and community relationships that build upon Indigenous knowledge systems. You must have your bachelor's degree to apply. The application is available on the TMCC website. You can also use this link [Master of Education Letter of Recommendation](#) to send to those who will provide you with a recommendation or you can give it to them as a hard copy which is located at the end of this document.

Dates to Apply – May 8 – June 8, 2023

The program is capped at 20 students in the first cohort

Requirements

To proceed with the application process in the Master of Education program, you must meet the following minimum requirements for admission and have the following documents on file:

1. Undergraduate degree (e.g., B.A., or B.S.) from an accredited institution in education or a related field
 - A Certificate of Degree of Indian Blood from a federally recognized tribe, if applicable.
 - Transcripts: Official transcripts from all undergraduate/graduate college coursework. Students who believe their transcripts are not representative of their abilities should address this in their statement of intent.

2. Minimum cumulative GPA of 3.0 (on a 4.0 scale) in that last two years of your undergraduate degree.

Step 1: Application

1. All students have to complete the TMCC general admission application process completely.
2. Once you have been admitted to TMCC
 - a. You can review the admission requirements
 - i. Letter of acceptance to TMCC needs to be included with the graduate application
 - b. Apply to the Master of Education program here **Graduate Admissions**
 - c. All application materials must be submitted by the following deadlines (deadlines for both)

Step 2: Additional Documentation

1. Letters of Reference: Applicants should provide three reference letters. A minimum of two of the recommendations must be from professionals who can speak to your work ethic, your abilities and your potential for graduate study. Please see the application form for details.
2. Statement of Intent: Compose a 2-3-page statement of intent by addressing the questions below. Your statement should be written by you alone and represent your original work.
 - a. Your background: What key experiences have contributed to your commitment to work in the field of education or with education-related issues?
 - b. What do you view as your most significant professional accomplishment(s) and your most significant professional challenge(s) to date? How did they inform your development?
 - c. How do you currently incorporate the 7 Teachings in your work?
 - d. What issues would you like to tackle in your career as a leader through this MEd?

Please note that the admissions committee will carefully consider both the content and the writing in its assessment of your candidacy for graduate study

3. Current Resume

Step 3: Review

Application initial review process. All applicants must meet the requirements for admission to both TMCC and the Master of Education Graduate Program.

Step 4: Interview & Writing Exercise

Qualified applicants, with a complete file, will receive an interview at a date determined by TMCC and the Department. The writing exercise will occur at the same time as the interview so expect a minimum of 1.5-2 hours as part of this process.

This is the final step in the admission process.

Step 5: Admission Decision

Once final admission decisions are made, applicants will be notified.

Upon Acceptance

The student must:

1. Demonstrate professional behavior and accountably in all academic activities. The professional behavior would exemplify embracement of the Seven Teachings.
2. Additional requirements are outlined in the Graduate Student Manual you will receive.

Withdrawal of Offers of Admission

The Turtle Mountain Community College requires all applicants for admission to provide complete and accurate information. The College reserves the right to withdraw offers of admission under the following circumstances:

1. The conduct of an applicant is not consistent with the goals, purposes, values, and philosophy of the University as stated in the university catalog and the student handbook,
2. The misrepresentation of facts to the College by an applicant during the application, or
3. The failure of an applicant to provide complete information as requested in the application process.



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Letter of Recommendation

1. APPLICANT INFORMATION						
Applicants Name: _____ Email Address: _____ Major/program desired: _____						
2. RECOMMENDER INFORMATION						
Recommender Name: _____ Occupation: _____ Address: _____ _____ Phone: _____ Email Address: _____						
3. CONFIDENTIALITY						
The Family Educational rights and Privacy Act of 1974 (FERPA) allows an enrolled graduate student to have access to any letters of recommendation the program chooses to retain in its files. The applicant may waive the right of access to recommendation letters. This applicant <input type="checkbox"/> waives <input type="checkbox"/> does not waive the right to inspect the contents of this letter						
4. RATING OF APPLICANT						
Recommender: please provide the following information about the applicant for the Master of Education program to use it in making an admission decision. How long have you known the applicant? _____ In what capacity? _____ How does this applicant compare to others in the appropriate category below? <input type="checkbox"/> College seniors <input type="checkbox"/> Graduate Students <input type="checkbox"/> Employees <input type="checkbox"/> other (identify): _____						
Skills & Abilities	Upper 5% Outstanding	Upper 10% Excellent	Upper 25% Above average	Upper 50% Average	Lowest 50% Below average	No basis for evaluation
Academic Potential						
Critical Thinking						

Written Communication Skills						
Oral Communication Skills						
Creativity Skills						
Research Ability						
Teaching Ability						
Adaptability						
Conflict Resolution						
Interpersonal Relations						
Reliability						
Self-awareness						
Team/Collaboration Skills						
Overall						
Recommendation						
I recommend highly						
I recommend						
I recommend with reservations: Please expand						
I do not recommend: Please expand						

These need to be sent to the Master of Education program at:
Turtle Mountain Community College
10145 BIA Road 7
PO Box 340
Belcourt, ND 58316

Please include a statement about the applicant’s strengths and areas for growth as well as his or her potential for success in this graduate program.

Signature: _____ Date: _____