



TURTLE MOUNTAIN COMMUNITY COLLEGE

PART-TIME AUDIO-VISUAL TECHNICIAN

Position Title: Audio Visual Technician

Contract Term: Grant Funded/Part-time (up to 30 hours/week) Grant ends 9/30/23

Accountable to: Library Director

Salary: \$15.00/hour

Summary of Position: Set up, operate, maintain and repair equipment used to enhance live events, such as microphones, video recorders, projectors, lighting and sound mixing equipment. Record meetings, interviews and presentations with video cameras, operate spotlights, adjust amplifiers, coordinate graphics used in displays and provide technical support for teleconferences, webinars and distance-learning classes. May also edit, copy and store videotapes and DVDs, track inventory of equipment and order supplies.

EDUCATION AND EXPERIENCE:

- Associate degree preferred.
- Coursework and/or training in the computer science field preferred.
- Two years' experience working with clientele is preferred.
- Willingness and ability to work flexible hours to accommodate the needs of the program.
- Experience working in job(s) that require interaction with people is required.
- Must be team oriented, yet possess the ability to work independently.
- Communicates effectively orally and in writing.