TMCC 2021 Fall Opening Plan

The Turtle Mountain Community College (TMCC) will be open to TMCC employees and students for the 2021/22 Fall Academic Semester for in-person instruction. TMCC will adhere to the following plan:

1. **Employees:** All staff and faculty will return to work at normal capacity.  Faculty will return for in-person instruction and labs.
2. **Students:**  Students will return for in-person instruction and labs. [Physical distancing guidelines](https://www.tm.edu/current_students/novel-coronavirus-covid-19-preparedness-and-response/) will be followed for all in-person instruction.  Students will be limited to classrooms, lab areas, TMCC Student Union, and TMCC Cafeteria while on TMCC Main Campus.  Cafeteria and Student Union tables will be positioned to promote physical distancing.

Students will be limited to classrooms and lab areas at all other TMCC campuses.

Physical distancing and facemask guidelines will be followed while on any TMCC campus.

Students will be asked to leave campus property if they do not adhere to these guidelines.

1. **Classrooms:** In-person instruction will follow CDC physical distancing guidelines for educational institutions. Students will be at a minimum of 3 feet apart in classroom settings. Classrooms will not exceed 18 students per section to meet the 3-foot requirement.

Faculty and students will be required to wear facemasks for all in-person instruction, no matter COVID-19 vaccination status, while in a classroom setting. Facemasks will be available at the security desk by the main entry.

Hand sanitizer and disinfectant wipes will be available in each classroom. Students will be asked to wipe down their area at the beginning of class.

Classrooms are equipped with technology for in-person and hybrid instruction.

1. **TMCC Gymnasium and Weight Room:** The TMCC Gymnasium and Weight Room will be available to students for classroom instruction only. These areas will be closed to students for general use until further notice. Currently enrolled TMCC students can still receive a free membership at The Byron Dorgan Youth Wellness Center (The Dome), located in Belcourt, ND.
2. **Pre-Screen:** The TMCC Coronavirus COVID-19 Screening Questionnaire is available online at [TMCC COVID-19 Pre-Screen](https://www.tm.edu/wp-content/uploads/2020/08/Updated-Employee-COVID-19-screening-tool.pdf).  TMCC employees, students, and visitors can review this tool prior to visiting the campus.  If you have answered "yes" to any of these questions, it could indicate possible infection.  Please contact your local health care provider for further direction and guidance before coming onto campus. You may also contact the TMCC Safety Compliance Office at (701)477-7814.
3. **Visitors:** Visitors will be able to come to TMCC campuses by appointment, or if prior arrangements have been made. Visitors will not be allowed to walk freely throughout the building(s), unless here on official business (approved contractors, vendors, first responders, etc.).
4. **Public Use Areas:** All TMCC Public Use Areas will be closed to the public until further notice. TMCC Public Use Areas include: TMCC Cafeteria, TMCC Library, and the TMCC Indoor Track. If you are coming onto the TMCC Campuses as a visitor, please refer to the visitors section above.

Individuals who provide rides for currently enrolled TMCC students will not be allowed to wait inside of the building(s) while student(s) are in class. They will either have to wait inside of their vehicle(s) or return later when the student(s) are finished with class.

1. **Regular Monitoring:** All TMCC employees and students should immediately report the onset of any fever, cough, shortness of breath, sore throat, new loss of smell or taste, gastrointestinal problems, or any other signs or symptoms related to the COVID-19 virus to their direct supervisor (employees), a TMCC staff or faculty member (students), and/or the Safety Compliance Office.
2. **Individuals with confirmed COVID-19 or symptoms of COVID-19:** Sick TMCC employees, students, or those with a confirmed positive COVID-19 test, must provide notification to their direct supervisor (employees) or the TMCC Dean of Students (students) and the Safety and Compliance Officer.  Confirmed positives will be allowed to return to campus when they present documentation that they are able to return to campus from the North Dakota Department of Health, Rolette County Public Health or other official tribal or state agency/facility to the Human Resource Manager and their direct supervisor for employees and to the Dean of Students for students.
3. **Higher Risk Employees and Students:** Employees who self-report will need to submit medical documentation from their health care provider to their supervisor and HR.  Supervisors will work with the employee to develop a plan to determine a work schedule.

Students who self-report will need to submit medical documentation from their health care provider to the Dean of Students. The Dean of Students and the Safety Compliance Officer will work with students to make the appropriate accommodations.

1. **COVID-19 Vaccination and Screening:** COVID-19 vaccination will be encouraged for TMCC employees and students.

BinaxNOW COVID-19 rapid testing will be offered weekly throughout the academic year.

It is **HIGHLY RECOMMENDED** that anyone who travels to an area that is considered high risk for the COVID-19 virus, or anyone who travels out-of-state, to be tested at least 3-5 days after returning to the community.

1. **Wear a Mask:** All TMCC students, employees and visitors will be required to wear a facemask when in buildings on all TMCC campuses. Facemasks may be removed if employees are in an office or work area that meets social distancing guidelines. Employees who are fully vaccinated for the COVID-19 virus can gather in work areas with other fully vaccinated employees without wearing a facemask (fully vaccinated employees must have a vaccination card on file with HR): [CDC Fully Vaccinated link](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html) .

Employees will be required to wear a facemask when meeting with students or the public. Students and visitors are required to wear facemasks while in campus buildings. Violation of this mandate will result in building and facility access denial.

1. **Hand Hygiene:** Alcohol-based hand sanitizers that are at least 60% alcohol will be available in multiple locations to encourage frequent hand hygiene. If hands are visibly dirty, soap and water should be used versus hand sanitizer. Adequate supplies will be maintained in each department.  Contact the Safety and Compliance Officer to request and/or replenish supplies.
2. **Disinfect and Clean Workspaces:** All workspaces will be routinely cleaned and disinfected by the office employees, including frequently touched surfaces such as workstations, keyboards, telephones, handrails, light switches and door knobs. Employees should avoid touching other employee’s workspace when possible.
3. **Personal Protective Equipment (PPE):**  TMCC employees should contact the Safety and Compliance Officer to request PPE such as gloves, facemasks, face shields, etc.
4. **Travel:**  All business travel will be reviewed on a case-by-case basis.  Personal travel to high-risk areas of COVID-19 and large gatherings is strongly discouraged by both the CDC and TMCC.  Please contact your supervisor with concerns regarding travel.
5. **TMCC Building Requests:** The TMCC President will review all requests for building/facilities use that is a non-TMCC function/event. Upon approval by the TMCC President, requesting parties will follow TMCC and Tribal COVID-19 guidelines and practice social distancing procedures while on TMCC grounds. Requesting parties will stay within the area(s) stated in the request and follow the terms of the rental agreement. Any violations may result in the revocation or denial of requested building/facility use.

**THIS PLAN IS A LIVING DOCUMENT AND WILL BE REASSESSED AND ADJUSTED ACCORDINGLY WITH THE ONGOING PANDEMIC. EACH STEP CAN BE MODIFIED TO FIT SPECIFIC NEEDS OF THE COLLEGE.**