STUDENT LEARNING COMMITTEE MEETING (SPECIAL)
September 29, 2017
Non academic Assessment –Co Curricular

Meeting was called to order at 9:12AM

1. Introductions
   SLC Committee Members present:
    Ace Charette, Eric Kornkven, Marilyn Delorme, Kellie Hall, Dan Henry, Edwin Acosta, Les Lafountain, Dr. Teresa Delorme,

   Guests: Laisee Allery, (Library) Tracy Azure, (Business Office) Chad Davis (Information Technology) Wanda Laducer (Student Services) Ed Hughes (Achieving the Dream leadership Coach)

2. Erik introduced questions for consideration
   a. What areas are represented in our department
      Example IT is one program student services would have more than one.
   b. What type of assessment do you currently use
   c. Goals and outcomes use to measure

In the past HLC believed that TMCC assessment had focused more on course level assessment rather program assessment. However, TMCC has maintained the value of assessment and HLC commented on the fact that everyone participated.
Erik reviewed the old assessment FARM report and the form that we currently used. The current report form is broken down into Programs.

3. Looking at the Co-Curricular Assessment Practices and how they will fit into the form because eventually everyone will be using the same form to report assessment.
   We need to work on what criteria co-curricular departments will use some may be very similar. Focus on how our Co-Curricular programs tie into the whole institution how are faculty and students support and how the Mission of the College is involved.
Are we delivering to students what we say we will.

4. Starting the Process
   Wanda
    Has several departments, Financial aid, Registration, Counseling Admissions etc.
    How would these departments be assessed? Would it be a yearly thing or would they
    be rotated.   Wanda has started the process of developing goals and outcomes.

   Tracy
    Has 2 audits per year She also has different areas 401K, Federal money, Grant money,
   She will decide how her department works with other areas of the college, staff, Faculty and students Arrow head printing is a part of the business office.

Chad
  Accessibility is a big thing for IT.
  Giving support to faculty and students,
   Providing training for Faculty

Laisee
  Circulation reports, Counting items in and out(usage) serving committees of other colleges, Archives, Tribal Nations research, Addressing community concerns. The question now is how can all the activities of the Library document and How do we tie this to assessment. Maybe the use of surveys.

What is our time line?
  End of the semester
  Each department will need to develop their own goals.
  Incorporate existing assessment
End result will be documentation of assessment data.

Plans will also begin to involve other areas
 Title Three, Human Resources. Athletics, etc. In the end all areas of the college will have a form of reportable and documented assessment.

Meeting adjourned at 10:22 AM

Respectfully submitted;

Marilyn Delorme