

Turtle Mountain Community College
Annual Assessment Plan

Name _____

Area of Assessment _____ Academic Year _____

Submission Purpose: ___ Initial Assessment Plan ___ Year-End Submission

Please provide the number of students involved in assessment: _____

Section 1: Prior Assessment Actions:

Describe the actions taken as a result of last year's program assessment. Include a discussion of the implementation of any new resources added as a result of the assessment-based requests.

Section 2: Program Outcomes:

List each outcome separately

Section 3: Assessment Methods:

Describe assessment method/s for each program outcome. Include a description of assessment instruments. If you create your own assessment tool, please email a blank copy of the assessment tool to the Assessment Coordinator prior to your year-end Assessment Review.

Section 4: Assessment Results

Give an overview of the results of your assessment. Make sure to provide separate results for each of your assessment methods.

Section 4b: Longitudinal Results

Compare current assessment results to data from the last three assessment reports. Only include data that is the same from year to year. If you change your methods do not compare the results to prior years.

Example:

<i>Outcome</i>	<i>Academic Year 16/17</i>	<i>Academic Year 17/18</i>	<i>Academic Year 18/19</i>
<i>Outcome #1</i>	<i>25% average increase</i>	<i>28% average increase</i>	<i>34% average increase</i>
<i>Outcome #2</i>	<i>7/10 student completed</i>	<i>8/10 students completed</i>	<i>12/12 students completed</i>
<i>Outcome #3</i>	<i>2.58 average score</i>	<i>2.70 average score</i>	<i>2.99 average score</i>

Section 5: Assessment Recommendations:

Explain how you will use the assessment results to improve your program. Make sure to connect recommendations

to specific assessment results.

Section 6: Assessment-Based Requests:

Describe the resources, support, or professional development your program needs to act on the findings of your assessment. Requests must be specific, and clearly connected to assessment results and recommendations. Administrators will respond to approved requests and these responses will be recorded in the Assessment-Based Request form and publicized at the Assessment Kick-Off meeting the following academic year.

Section 7: Administrative Response:

To be completed by administrative supervisor

Instructions:

1. Complete the “Prior Assessment Actions”, “Program Outcomes”, and “Assessment Methods” sections and email to the Assessment Coordinator no later than October 1st. Each plan will be reviewed by the Student Learning Committee. Plans will either be accepted or will be accepted pending suggested changes. Suggested changes will be communicated by the assessor’s department chair or immediate supervisor. Department Chairs/Supervisors will be available to assist with the completion of any suggested changes to the Annual Assessment Plan.
2. Faculty members of The Art/Culture, Humanities, Math & Science, and Social Science departments will be responsible for assessing the student learning outcomes at the institution. All other departments/programs will develop a plan according to their program outcomes. If your program does not list any program outcomes, develop these outcomes as your plan for the academic year.
3. At the end of spring semester, the issuer of the plan will complete sections 4, 5 and 6 and bring the completed plan to a conference with the Student Learning Committee where the committee will review and rate the assessment plan.
4. Remember, your department chair or administrative supervisor is always willing to help you complete any portion of your assessment plan. Please speak with your department chair or administrative supervisor to schedule a visit.

If you have any questions or comments, please contact Erik Kornkven at ekornkven@tm.edu in Office #210N, or at x. 2093 or Ace Charette at extension 2069.

