

UNOFFICIAL MEETING MINUTES

Meeting: Curriculum Committee

Date/Time/Location: January 6, 2016 – 2:30pm – Development Office

Present: Kellie Hall, Alexis Marcellais, Erik Korkven, Dr. Terri Martin-Parisien, Angel Gladue, Sheila Trottier

Absent: Wanda Laducer

Guests: Ann Vallie, Joni Tillich

Officiating Recorder: Kellie Hall

Agenda Item	Discussion – Conclusion	Recommendations or Actions
Approval of the agenda	Kellie requested to add approval of Traditional Ojibwa Flute Making Course to the agenda. Dr. Terri made a motion for approval, seconded by Erik. All members voted in favor.	Agenda approved as presented with addition of Flute Making Course.
Approval of the minutes	Tabled	
1. Approval of Advanced Manufacturing 101-3D Modeling for AM course – Ann Vallie	Kellie shared with the committee that Ann Vallie presented this information and was informed by the previous Academic Dean that this course was approved in January 2016 by the Academic Standards Committee. No documentation can be found to substantiate this, so it is being presented again to the Curriculum Committee for approval. Questions from the committee include: <ol style="list-style-type: none">1. Does this follow common course numbering? No2. Is this part of a curriculum? No3. Is Solidworks a separate course? No4. What department will this fall under? Engineering Elective Ann discussed possibly paying student tuition through the AIHEC Advanced Manufacturing grant as a	Approved – “AMFG 101-Introduction to 3 Modeling for Advanced Manufacturing”

	<p>recruitment tool. Discussion on which department this fits best under. (Science, Math, Engineering, CAD) Erik made a motion to approve the course AMFG 101- Introduction to 3 Modeling for Advanced Manufacturing following common course number. Second was made by Dr. Terri (Terri asked about developing a checklist for new course approval and new curriculum approval). All voted in favor.</p>	
<p>2. Course substitution requests - Mica Belgarde</p>	<p>CTE Job Readiness Substitutions. Courses occur in various areas of CTE and will have a common numbering beginning in Fall 2017.</p>	<p>The department administrator will sign off on all course substitution requests in consultation with the department chair for these items, rather than presented to curriculum committee.</p>
<p>3. Associate of Arts in Anishinabe Language Course Name Changes – James Chalmers/Dr. Terri Martin-Parisien</p>	<p>2 Language 161 and 162 were approved by curriculum committee this summer as presented by James Chalmers, Anishinabe Language Instructor/Developer. Dr. Terri is proposing on behalf of James that the courses be changed to presently GERTA accepted courses Lang 125 and 126 respectively. The syllabi for the courses are not identical but teach the same course content. Her recommendation is to approve the change. Discussion occurred on if this would be retroactive to Fall 2016. Angel will check the student transcripts and verify no repeats before making retroactive. Sheila made the motion to approve as presented, seconded by Erik. All voted in favor.</p>	<p>Approved – Change name of Language 161 to Language 125 and Language 162 to Language 126 retroactive to Fall 2016.</p>

<p>4. Ogimaawi Leadership – Emphasis and Course Corrections – Joni Tillich</p>	<p>Joni requested removing CAS 220 Budget Creation & Analysis from the curriculum and replacing with ACCT 102 Fundamentals of Accounting. Also requested removing LEAD 235 Cultural & Tribal Sovereignty from the Curriculum. Questions asked by the committee include:</p> <ol style="list-style-type: none"> 1. Is Accounting (specialized course) necessary for a leadership degree? 2. Do other Leadership Programs have an accounting course as part of the curriculum? 3. The minimum standard for math as a general education requirement will not be met for the AA degree requirements of TMCC. Will this need approval from HLC to change minimum standard? This is part of Assumed Practices HLC sets. <p>It was recommended to table this item for further research.</p>	<p>Request tabled for next meeting to be held in January.</p>
<p>5. Plumbing Curriculum Approval – Sheila Trottier</p>	<p>Sheila presented Plumbing Curriculum for the Committee’s approval. The 16-week certificate program is 1 semester long and equal 520 clock hours or 16 credits.</p> <p>Discussion occurred. Sheila shared that they will be possibly looking to add a Plumbing component to the HVAC curriculum in the future. Erik advised that at the HLC Assessment Conference he attended that certificate programs may need only 1 or 2 learning outcomes. Sheila also advised that Heavy Equipment Operator, Health and Fitness, and Medical Billing Coding curriculums will be forthcoming.</p> <p>Erik made a motion to approve the Plumbing Curriculum 16-week certificate program as presented, seconded by Angel.</p>	<p>Approved – Plumbing Curriculum 16-Week Certificate.</p> <p>Kellie will submit to HLC for required approvals and Lexi will proceed with request for Title IV approval once HLC approves.</p>

Next meeting, adjournment	The next meeting will be scheduled for January.	Meeting adjourned at 4:45pm
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