

## OFFICIAL MEETING MINUTES

<b>MINUTES:</b>	<b>TMCC SPECIAL BOARD OF DIRECTORS MEETING</b>	
<b>Meeting:</b>	<b>Board of Directors, Board of Trustees, Administration</b>	
<b>Date/Time/Location:</b>	<b>8/4/16 – 5:00 p.m. – TMCC BOARD MEETING ROOM</b>	
<b>Board of Directors Present:</b>	Duane Poitra, Cynthia Allery, Carla Pelier, and Dr. Lana DeCoteau	
<b>Board of Directors Absent:</b>	JoAnne DeCoteau	
<b>Quorum present</b>	YES	
<b>Board of Trustees Present:</b>	Raymond Parisien Sr., Resa Rivard, and Dwight Trotter.	
<b>Board of Trustees Absent</b>	Patrick Marcellais, Yvonne St. Claire, Elmer Davis, David Brien, and James Lindgren.	
<b>Staff Present:</b>	Kellie Hall, Tracy Azure, Jim Davis	
<b>Guests:</b>	Dave Ripley	
<b>Officiating Recorder:</b>	Candace LaRocque	

<b>Agenda Item</b>	<b>Discussion – Conclusion</b>	<b>Recommendations or Actions</b>
<b>I. Call to Order</b>	Chairman Poitra called the meeting to order at 5:22 p.m.	
<b>II. Opening Prayer</b>	Performed by Dave Ripley.	
<b>III. Roll Call</b>	Performed by Candace LaRocque.	
<b>IV. Approval of Agenda</b>		Chairman Poitra requested motion to approve the agenda. Dr. Lana DeCoteau made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.
<b>V. Approval of Minutes</b> • 7/25/16		Chairman Poitra requested a motion to approve the July 25, 2016 minutes as

		presented. Dr. Lana DeCoteau made this motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.
<b>V. Old Business</b>		
<b>A.</b>		
<b>VI. New Business</b>		
<b>1. Increase Cost of Living</b>	<p>Tracy Azure presented the board with information explaining the lane changes and COLA increase. See Appendix A.</p> <p>Discussion occurred Chairman Poitra stated that we new a few years ago that the salary was low. We need to view health insurance as a compensation. One of the issues is to look at the cafeteria plan to offset if one does not take the health insurance. We would lose the grandfathered status plan that is place. Chairman Poitra stated we need to compensate some how. COLA should be at 2.5 %.</p> <p>Dr. Davis discussed the 2.5% COLA the reason to hold off on it because of the budget.</p> <p>Chairman Poitra stated that the 2.5% will not</p>	<p>Chairman Poitra asked for a motion to approve 2.5% COLA Retroactive to the fiscal year</p> <p>Dr. Lana DeCoteau made the motion, seconded by Carla Peltier. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>



	<p>affect the lane changes. Everyone across the board should get this 2.5%</p>	
<p><b>2. TMCC CATALOG</b></p>	<p>Kellie Hall stated that the catalog is in the drive. She explained the changes.</p> <p>Chairman Poitra asked about the nursing area program. Kellie explained that there has not been a request to make to our program at this time.</p> <p>Dr. Davis stated that we need to make the change within 3 years with is a nationwide requirement.</p> <p>Dr. DeCoteau asked Kellie to check into the students that did not complete the bachelor's program.</p> <p>Carla stated that this has been asked previous years.</p> <p>Kellie stated that the nursing program is not at a 80% pass rate which is one problem.</p> <p>Carla asked if we could seek an alternate degree. For the people that have graduated it means alot to them.</p> <p>Chairman Poitra asked what about hiring a consultant.</p>	<p>Chairman Poitra asked for a motion to approve recommendation as presented. Dr. Lana DeCoteau made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p> <p>Dr. Lana DeCoteau would like a update on nursing program at next meeting.</p>

	Kellie stated that it is in the process. <i>Appendix B</i>	
<b>3. Student Handbook</b>	Kellie stated that it is just an update that all federal compliance were in order along with dates.  Smoking policy has really improved. <i>Appendix C</i>	Chairman Poitra asked for a motion to approve as presented.  Dr. Lana DeCoteau made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.
<b>VII. Other Business</b>	Carla asked about the action plan for the work off your tuition debt. Tracy and Kellie stated it is in place. Tracy discussed some of the options. This is on page 21 of the catalog.  Carla questioned the good academic standing.  Chairman Poitra stated that the Preferred One meeting will occur September 1, 2016	Chairman Poitra asked for a motion to delete language on good academic standing.  Carla Peltier made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.
<b>VIII. Goals and Observations</b>		
<b>IX. Next Meeting</b>	<ul style="list-style-type: none"> <li>• August 22, 2016 at 5:00 p.m.; TMCC Board Room</li> <li>• Meeting adjourned at 5:55 p.m.</li> </ul>	Chairman Poitra asked for a motion to adjourn. Carla Peltier made this motion, seconded by Dr. Lana DeCoteau.  Candace LaRocque performed roll call vote. All were in favor. Motion carried.
<b>X.</b>		

*Duane Poitra*

Duane Poitra, Board of Directors Chairman

*Candace LaRocque*

Candace LaRocque, Board of Directors Recording Secretary