

OFFICIAL MEETING MINUTES

MINUTES:	TMCC MONTHLY BOARD OF DIRECTORS MEETING	
Meeting:	Board of Directors, Board of Trustees, Administration	
Date/Time/Location:	8/22/16 – 5:00 p.m. – TMCC BOARD MEETING ROOM	
Board of Directors Present:	Duane Poitra, Cynthia Allery, JoAnne DeCoteau, Carla Peltier and Dr. Lana DeCoteau	
Board of Directors Absent:		
Quorum present	YES	
Board of Trustees Present:	Theresa Rivard, Dwight Trotter, Ray Parisien Sr., and Yvonne St.Claire	
Board of Trustees Absent	Patrick Marcellais, David Brien, Elmer Davis, and James Lindgren.	
Staff Present:	Dr. Jim Davis, Kellie Hall, Tracy Azure, Sheila Trotter, and Lyle Poitra.	
Guests:		
Officiating Recorder:		

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 5:24 p.m.	
II. Opening Prayer	Performed by Ray Parisien Sr.	
III. Roll Call	Performed by Candace LaRocque.	
IV. Approval of Agenda	Add addition Cynthia requested to add Zhaabwii Learning Center. Tracy requested to add Financial Advisor/401K and Kellie requested to add Partnership for Success-Strategic Prevention Framework Director position.	Chairman Poitra requested motion to approve the agenda with additions. Dr. DeCoteau made the motion, seconded by Cynthia Allery. Chairman Poitra performed roll call vote. All were in favor. Motion carried.

<p>V. Approval of Minutes</p> <ul style="list-style-type: none"> • 8/4/16 		<p>Chairman Poitra requested a motion to approve the August 4, 2016 minutes as presented. Cynthia Allery made this motion, seconded by Dr. Lana DeCoteau. Chairman Poitra performed roll call vote. All were in favor. Motion carried.</p>
<p>V. Old Business</p> <p>A. TMCC Zhaabwii Learning Center Project Grant Appeal</p>	<p>See Appendix A.</p>	
<p>B. Dr. Jim Davis - Plan of Action (Grant Process)</p>	<p>See Appendix B p.2.</p>	
<p>C. Chandeska Daycare tour dates.</p>	<p>Dr. Davis will call and set up arrangements.</p>	
<p>D. TMCC Cafeteria Operations</p>	<p>See Appendix C.</p> <p>Chairman Poitra discussed goals that were brought up in suggestions from students prior about the cafeteria.</p> <p>Dr. Davis stated that the prices need to be looked at because some things are too high/low.</p> <p>Chairman Poitra asked about the Arrowhead Printing pertaining to it not making money.</p>	

	<p>Tracy stated that there is a new copy machine in place that should have improved business which will be bought by Voc Rehab.</p> <p>Carla Peltier would like Arrowhead Printing and Cafeteria to be an item to be in the monthly report. We are operating two businesses at a loss and changes need to be made.</p> <p>Chairman Poitra asked Tracy to get back on track to hiring and consultant for this issue of the Arrowhead Printing.</p> <p>Dr. Davis asked the Board of Directors to make a decision to do away with Arrowhead Printing because it is a loss over and over.</p>	
<p>E. Discussion on Boarddocs</p>	<p>The cost of BoardDocs is a \$1000 per month. Chairman Poitra stated that this program is user friendly.</p>	<p>Chairman Poitra requested a motion to purchase boarddocs be in place by September.</p> <p>Dr. Lana DeCoteau made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>F. Endowment and 401K Investment</p>	<p>Chairman Poitra discussed prior proposals. There has been a substantial increase this year compared</p>	

<p>Management Proposals</p>	<p>to prior years. 401K this investment is gaining very little and this is the employees money which is showing not a lot of growth.</p> <p>Chairman Poitra would like to look at 2 proposals by October on both Endowment and 401K. Jim Casper and Jerrid Davis 401K, Jerrid Davis and Spencer Miller Investments proposals.</p>	
<p>VI. New Business</p>		
<p>1. Nursing Program - Sheila Trottier</p>	<p>Sheila Trottier informed the board that there was a site visit and the report recommendation was to discontinue the Nursing Program.</p> <p>Dr. Davis wanted to clarify visit in which they listened to report that was presented to them at it did not sound good to Dr. Davis. Discussion occurred with the 2 people and in the afternoon the full board met at 4 p.m. In January of this year the program was approved to continue on contingent criteria. It was suggested that TMCC volunteer to close. Team came up with 2 options to present to the board. Dr. Davis requested a one year closure so that they could revamp the program because we are missing important items. The board unanimously agreed with the recommendation. TMCC has a backup plan to support the students that currently accepted to the</p>	

Nursing Program.

Sheila Trotter stated that Dakota College has offered to assist our college with a new application. Another issue is to find qualified nursing faculty. Sheila went into an in-depth discussion. There has been a 75% pass rate since the program started. If the program is to start over with a 9 month program the past will not effect the program. The HEART program can help to pay tuition of students.

Carla Peltier asked about the salary that was offered to try to fill these positions for qualified person. Cynthia Allery concurred with discussion.

Chairman Poitra asked about in general how the salary is based on market rate of 85% which would be paid from the HEART program.

Sheila was asked to come back to October meeting or Special Meeting with a report on the Nursing Program and Pharmacy Program. Sheila will have Jim Miller present.

Chairman Poitra asked that the President provide some kind of response to the students on what

	<p>occurred with the Nursing Program being discontinued.</p> <p>Carla Peltier questioned the timing the situation.</p> <p>Sheila stated that they aware in January of noncompliance. They were given a progress pertaining to the report that was given in January.</p> <p>Theresa Rivard left meeting at 6:43pm.</p> <p>Dr. Lana DeCoteau left the meeting at 6:52 pm.</p> <p>Sheila Trotter left the meeting at 6:56 pm.</p>	
<p>2. North Campus Infrastructure Improvement Project - USDA Signatures</p>	<p>Community Facilities 143,000.</p> <p>178,000 American Indian College Fund</p> <p>Lyle Poitra left the meeting at 7:00 p.m.</p>	<p>Chairman Poitra requested a motion to approve as presented.</p> <p>JoAnne DeCoteau made the motion, seconded by Carla Peltier. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>3. Vice President's Report presented by Kellie Hall</p> <p>a. <u>Monthly Report</u></p>		
<p>4. Comptroller's Report presented by Tracy Azure</p> <p>b. <u>Monthly Report</u></p>	<p>Tracy is requesting the following motions to be approved:</p> <ol style="list-style-type: none"> 1. Motion to approve the budget as presented. 2. Motion to remove Rhonda Gustafson and add new Academic Dean. 	<p>Chairman Poitra requested a motion to approve budget as presented.</p> <p>Carla Peltier made the motion, seconded by JoAnne DeCoteau. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>

	<p>Discussion occurred on the sports.</p> <p>This item will be brought back to the next meeting of adding new Academic Dean.</p>	<p>Chairman Poitra requested a motion to remove Rhonda Gustafson from the signature card at bank.</p> <p>Cynthia Allery made the motion, seconded by Joanne DeCoteau Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>5. President's Report presented by Dr. Jim Davis d. <u>Monthly Report</u></p>	<p>Chairman Poitra asked about the material coming in so late in the spring. Dr. Davis stated reasons in his monthly report.</p> <p>Dr. Davis stated that Preferred One was wanting a agenda as to meeting coming up. The agenda is progress.</p>	
<p>6. Human Resource's Report presented by Holly Cahill e. <u>Monthly Report</u></p>		
<p>7. New Hire Concurrences presented by Holly Cahill f. <u>Dean of Academics</u> G. <u>TED Learning Assistant</u></p>	<p><u>Academic Dean Notes</u></p>	<p>Chairman Poitra requested a motion to concur on hiring Dean of Academics - Dr. Terri Martin-Parisien. JoAnne DeCoteau made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p> <p>Chairman Poitra requested a motion to concur on hiring TED Learning Assistant - Tracie Welk. Cynthia Allery made the motion, seconded by Carla Pelier. Candace LaRocque performed</p>

		roll call vote. All were in favor. Motion carried.
VII. Other Business		
VIII. Goals and Observations		
IX. Next Meeting	<ul style="list-style-type: none"> September 1, 2016, Preferred One at 9:00 a.m. to 2:00 p.m.; Golden Valley, MINN September 19, 2016, Regular Board Meeting at 5:00 p.m.; TMCC Board Room 	
X.	<ul style="list-style-type: none"> Meeting adjourned at 7:20 p.m. 	Chairman Poitra asked for a motion to adjourn. Cynthia Allery made this motion, seconded by JoAnne DeCoteau. Candace LaRocque performed roll call vote. All were in favor. Motion carried.

Duane Poitra

Duane Poitra, Board of Directors Chairman

Candace LaRocque

Candace LaRocque, Board of Directors Recording Secretary