

OFFICIAL MEETING MINUTES

MINUTES:	TMCC MONTHLY BOARD OF DIRECTORS MEETING
Meeting:	Board of Directors, Board of Trustees, Administration
Date/Time/Location:	7/25/16 – 5:00 p.m. – TMCC BOARD MEETING ROOM
Board of Directors Present:	Duane Poitra, Cynthia Allery, JoAnne DeCoteau, and Dr. Lana DeCoteau
Board of Directors Absent:	Carla Peltier
Quorum present	YES
Board of Trustees Present:	Raymond Parisien Sr., Patrick Marcellais and Dwight Trottier.
Board of Trustees Absent	Theresa Rivard, Yvonne St. Claire, Elmer Davis, David Brien, and James Lindgren.
Staff Present:	Kellie Hall, Tracy Azure, Holly Cahill, and Wes Davis
Guests:	
Officiating Recorder:	Candace LaRocque

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 5:12 p.m.	
II. Opening Prayer	Performed by Tracy Azure.	
III. Roll Call	Performed by Candace LaRocque.	
IV. Approval of Agenda	<p>Items for Special Meeting:</p> <ol style="list-style-type: none"> 1. Staff increase and possible cost of living increase will be a special meeting August 4th @ 5:00 p.m. 2. Chandeska Daycare tour prior to August. Board of Directors and Board of Trustee to attend the tour with possible students. 3. Operations of the cafeteria 4. TMCC Catalog 	<p>Chairman Poitra requested motion to approve the agenda. Dr. Lana DeCoteau made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>

	<p>Kellie asked for additions to agenda</p> <ul style="list-style-type: none"> ● Handbook (Wait for special meeting) ● Allied Health Bid ● Request for permission to advertise for new position (Associate Registrar) 	
<p>V. Approval of Minutes</p> <ul style="list-style-type: none"> ● <u>6/29/16</u> 		<p>Chairman Poitra requested a motion to approve the June 29, 2016 minutes as presented. Dr. Lana DeCoteau made this motion, seconded by JoAnne DeCoteau. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>V. Old Business</p> <p>A. Discussion - TMCC Zhaabwii Learning Center Project Grant Appeal</p>	<p>Discussion: Kellie stated that she spoke with Cathy Martin and that they are waiting on Senator Heidi Heitkamp. Kellie is to send Candace an paragraph with the information for the regular monthly meeting.</p>	<p>This is an tabled item at this point. To report back at next monthly regular meeting.</p>
<p>VI. New Business</p>		
<p>1. Plan of Action pertaining to grant process procedures - Dr. Davis</p>	<p>Kellie reported that they have the outline but still is progress.</p>	<p>This is an tabled item at this point. To report back at next monthly regular meeting.</p>

<p>2. Construction Budget Set-aside of 600,000</p>	<p>Chairman Poitra asked where is the plan that was asked for prior.</p> <p>Wes stated that it takes a lot of time.</p> <p>Chairman Poitra asked for something basic that needs immediate attention.</p> <p>Wes stated that he does has have a infutuas list of lots of items that need to be done.</p> <p>Chairman Poitra continued to discuss that it is great to have this long term facility plan but items need to be addressed.</p> <p>Wes stated that 300,000 to 350,000 to get things up to par. He will touch base with all campus and report at next month's meeting for a budget.</p>	<p>This is an tabled item at this point. To report back at next monthly regular meeting.</p>
<p>3. Tuition Waiver - Candace LaRocque (Longie)</p>	<p>Chairman Poitra discussed the importance of Candace LaRocque position pertaining to the boards.</p>	<p>Chairman Poitra asked for a motion to approve the tuition waiver for Candace LaRocque.</p> <p>Dr. Lana DeCoteau made the motion, seconded by JoAnne DeCoteau. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>4. Allied Health Bid</p>	<p>Wes reported that the TERO was in on the process.</p> <p>Chairman Poitra asked if we have ever awarded do to Indian Preference?</p>	<p>Turtle Mountain Community College would like to accept the second lowest bid from DeCoteau Electric and Construction for the amount of \$293,676.90, which includes a 10%</p>

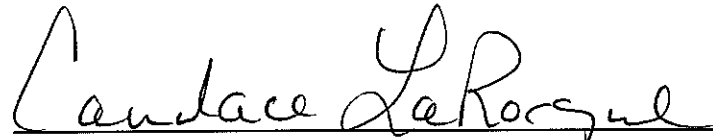
	<p>Wes stated that he is unaware of this happening. DeCoteau Electric is the contractor that had the second lowest bid.</p> <p>Wes stated this should be a 4-6 week project.</p>	<p>TERO Local Contractor Preference.</p> <p>Chairman Poitra requested a motion to approve as presented. JoAnne DeCoteau made this motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>5. Assistant Registrar</p>	<p>Holly presented the board with a position description on Associate Registrar.</p> <p>Funding for this position will be ICCA funds.</p>	<p>Chairman Poitra requested a motion to approve as presented. Dr. Lana DeCoteau made this motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>4. Vice President's Report presented by Kellie Hall a. <u>Monthly Report</u></p>	<p>Kellie elaborated on the summer camp which 89 students attended having perfect attendance. It was a great success. Kellie also stated that this is a great recruitment effort to get these students to attend the TMCC.</p> <p>Kellie thanked Mr. Patrick Marcellais for saying some words to the students.</p> <p>Kellie stated that the Dean of Academic position closing date stay as advertised which was today.</p> <p>Boarddocs is the process with Tracy Azure and Chad Davis.</p>	

<p>5. Comptroller's Report presented by Tracy Azure b. PO's c. <u>Monthly Report</u></p>	<p>Tracy discussed post American Express bill. We are looking good nothing over spent.</p> <p>Chairman Poitra questioned the revenue section.</p> <p>No PO's were presented.</p>	
<p>6. President's Report presented by Dr. Jim Davis d. <u>Monthly Report</u></p>		
<p>7. Human Resource's Report presented by Holly Cahill e. <u>Monthly Report</u></p>	<p>No questions on her report.</p>	
<p>8. New Hire Concurrences presented by Holly Cahill f. Business Instructor for the CTE Department G. Placement Coordinator.</p>	<p>Holly presented the board of directors with hiring matrix information on both positions.</p>	<p>Chairman Poitra requested a motion to concur on hiring Business Instructor CTE - Alexina Patnaude. Dr. Lana DeCoteau made the motion, seconded by Cynthia Allery. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p> <p>Chairman Poitra requested a motion to concur on hiring Placement Coordinator NACTEP- Christian Davis. Dr. Lana DeCoteau made the motion, seconded by JoAnne DeCoteau. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>
<p>VII. Other Business</p>		

VIII. Goals and Observations		
IX. Next Meeting	<ul style="list-style-type: none"> • August 4, 2016 at 5:00 p.m.; TMCC Board Room 	
X.	<ul style="list-style-type: none"> • Meeting adjourned at 5:58 p.m. 	<p>Chairman Poitra asked for a motion to adjourn. Dr. Lana DeCoteau made this motion, seconded by JoAnne DeCoteau. Candace LaRocque performed roll call vote. All were in favor. Motion carried.</p>



Duane Poitra, Board of Directors Chairman



Candace LaRocque, Board of Directors Recording Secretary