

## OFFICIAL MEETING MINUTES

<b>MINUTES:</b>	<b>TMCC MONTHLY BOARD OF DIRECTORS MEETING</b>
<b>Meeting:</b>	<b>Board of Directors, Board of Trustees, Administration</b>
<b>Date/Time/Location:</b>	<b>5/26/16 – 12:00 p.m. – TMCC BOARD MEETING ROOM</b>
<b>Board of Directors Present:</b>	Duane Poitra,, JoAnne DeCoteau, & Cynthia Allery
<b>Board of Directors Absent:</b>	Carla Peltier and Dr. Lana DeCoteau
<b>Quorum present</b>	Yes
<b>Board of Trustees Present:</b>	Charla Morin, Raymond Parisien Sr.,
<b>Board of Trustees Absent</b>	Sheyanna Ashes, Elmer Davis, Patrick Marcellais, Theresa Rivard, David Brien, James Lindgren, Yvonne St. Claire, & Dwight Trottier
<b>Staff Present:</b>	Dave Ripley and Wes Davis
<b>Guests:</b>	Jim Parisien
<b>Officiating Recorder:</b>	Candace Longie

Agenda Item	Discussion – Conclusion	Recommendations or Actions
<b>I. Call to Order</b>	Chairman Poitra called the meeting to order at 12:10. p.m.	
<b>II. Opening Prayer</b>	Performed by Jim Parisien..	
<b>III. Roll Call</b>	Performed by Candace Longie.	
<b>IV. Approval of Agenda</b>		<b>Chairman Poitra requested motion to approve the agenda. JoAnne DeCoteau made the motion, seconded by Cynthia Allery. Candace Longie performed roll call vote. All were in favor. Motion carried.</b>
<b>V. Approval of Minutes</b> <ul style="list-style-type: none"> <li>● 4/22/16</li> <li>● 4/23/16</li> <li>● 4/25/16</li> </ul>		<b>Chairman Poitra requested a motion to approve the April 22, 2016, April 23, 2016, and April 25, 2016 minutes as presented. Cynthia Allery made this motion, seconded by JoAnne DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</b>
<b>V. Old Business</b>		

1. Allied Health Project

Dr. Davis stated that he asked Jim Parisien to be in attendance to answer any questions that the board may have concerning TERO.

See Appendix A attached.

Dr. Davis sent information on Allied Infrastructure Project. See appendix A. Dr. Davis is asking that the board of directors accept the bid proposal at low bid of \$270,618, which is a difference of \$4,618.

Chairman Poitra addressed the letter that Dr. DeCoteau turned into Dr. Davis. He would like this to be the last time we deal with this architect. We need to abide by the TERO license.

Dr. Davis agrees with the TERO license. He stated that there needs to be more training concerning TERO. Chairman Duane agrees with Dr. Davis. Chairman Poitra pulled up the TERO guidelines off of the TMCC web page stating that it is accessible.

12:30 Wes Davis, Dave Ripley, and Jim Parisien left the meeting.

**Chairman Poitra requested a motion for the acceptance of the bid proposal from Design Intent Architects at low bid of \$270,618 as presented by Dr. Jim Davis. Chairman asked twice for a motion to award as recommended. No motion was made. Motion failed**

**Motion from 5-9-16 Special Board of Directors meeting with stand as stated: Dr. Lana DeCoteau made the motion to reject all bids at this time and re-bid the project with new advertisement to specify language that contractors must acknowledge they are aware and will abide by the Turtle Mountain TERO and EPA requirements, and to include a statement specifying a negotiation process is allowed as "The Turtle Mountain Community College reserves the right to formally negotiate with bidders within 3% of the low bid in order of rank of successive low bidders until an agreement could be reached if it is found necessary to do so obtain best value for the Institution. TMCC will also acknowledge the receipt of formal objections or questions, provide a written response or explanation, and inform all bidders of any actions that are taken in response to such objections or questions." . Seconded by JoAnne DeCoteau. Dr. DeCoteau will meet with**

		Candace to make assure accuracy and clarity of language in her motion.
<b>VI. New Business</b>		
<b>1. Candace Longie Contract</b>	Candace is asking clarification on special meeting of out of town meetings.	<b>Chairman Poitra suggested make clarification on wording and bring back to next meeting. Out of town meetings are to be considered all day meeting. Candace will send to Kellie to compare with policy.</b>
<b>2. New Hire Concurrences- <u>Holly Cahill</u></b>	<ul style="list-style-type: none"> <li>• Assistant Cook</li> <li>• Placement Coordinator NACTEP (full time)</li> <li>• Science Learning Lab</li> </ul>	<p><b>Chairman Poitra requested a motion for motion to concur on hiring Placement Coordinator NACTEP - Annita Lucchesi. Cynthia Allery made the motion, seconded by JoAnne DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</b></p> <p><b>Chairman Poitra requested a motion for motion to concur on hiring Assistant Cook - Amber Bailey. JoAnne DeCoteau made the motion, seconded by Cynthia Allery. Candace Longie performed roll call vote. All were in favor. Motion carried.</b></p> <p><b>Chairman Poitra requested a motion for motion to concur on hiring Science Learning Lab - Jenna Parisien. Cynthia Allery made the motion, seconded by JoAnne DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</b></p>
<b>3. Comptroller's Report by Tracy Azure</b> c. PO's d. <u>Report</u>	Tracy stated to be cautious they put staff in this budget because unknown of another go around.	<b>Chairman Poitra requested a motion to authorize new account for Tribal grant. JoAnne DeCoteau made this motion,</b>

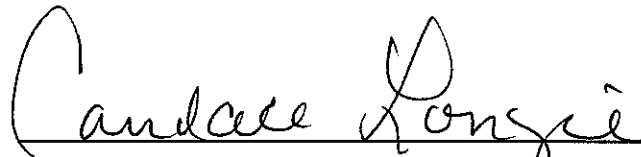
	<p>We hope to get an increase in our ICCA funding due to an increase in enrollment.</p> <p>Chairman Poitra was under the impression that there would be a 1% increase each year in the appropriation amount for ICCA.</p> <p>Tracy stated the Dave Ripley is going to pick up a couple of more instructors (English &amp; Math) out of the Title III money.</p> <p>Duane asked if there is flexibility to transfer some of this budget into this years. Discussion occurred on ICCA budget.</p> <p>Tuition account was used to pay mortgage. The balance in tuition is a part of the reserve balance.</p> <p>Another item that needs to be addressed is the health insurance. In June, again the board of directors along with administration need to meet on this issue with Preferred One.</p> <p>Board is impressed with knowledge level that Tracy has shown.</p> <p>State College Grant is requiring separate checking account.</p>	<p><b>seconded by Cynthia Allery. Candace Longie performed roll call vote. All were in favor. Motion carried.</b></p>
<p><b>4. Student Senate d. Report</b></p>	<p>Charla did not have anything to report.</p>	
<p><b>5. President's Report presented by Dr. Jim Davis a. <u>Monthly Report</u></b></p>	<p>See report submitted by Dr. Davis.</p> <p>Duane stated that usually this is the time to go over contract. Dr. Davis would like to wait until budget is finalized.</p>	

	suggested Kellie Hall, Dr. Davis, Board of Directors and maybe some trustee board members be in attendance. This should be set up in mid-June around the 17th. This occurs in Minneapolis, MN.	
<b>VIII. Goals and Observations</b>		
<b>IX. Next Meeting</b>	<ul style="list-style-type: none"> <li>• <b>June 20, 2016 at 5:00 p.m.; TMCC Board Room</b></li> </ul>	
<b>X.</b>	<ul style="list-style-type: none"> <li>• <b>Meeting adjourned at 1:00 p.m.</b></li> </ul>	<b>Chairman Poitra asked for a motion to adjourn. Cynthia Allery made this motion, seconded by JoAnne Decoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</b>




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**Duane Poitra, Board of Directors Chairman**




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**Candace Longie, Board of Directors Recording Secretary**