

OFFICIAL MEETING MINUTES

MINUTES:	TMCC SPECIAL BOARD OF DIRECTORS MEETING
Meeting:	Board of Directors, Board of Trustees, Administration
Date/Time/Location:	4/23/16 – 9:00 a.m. – Tipe Conference Room - Spirit Lake Casino Devils Lake ND
Board of Directors Present:	Duane Poitra, Dr. Lana DeCoteau, JoAnne DeCoteau, & Cynthia Allery
Board of Directors Absent:	Carla Peltier
Board of Trustees Present:	Theresa Rivard, Charla Morin, Raymond Parisien Sr., David Brien, James Lindgren, Yvonne St. Claire, & Dwight Trottier
Board of Trustees Absent	Sheyanna Ashes, Elmer Davis and Patrick Marcellais
Staff Present:	
Guests:	
Officiating Recorder:	Candace Longie

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 9:08 a.m.	
II. Opening Prayer	Performed by Cynthia Allery.	
III. Roll Call	Performed by Candace Longie.	
IV. Approval of Agenda		Chairman Poitra requested motion to approve the agenda. Dr. Lana Decoteau made the motion, seconded by Cynthia Allery. Candace Longie performed roll call vote. All were in favor. Motion carried.
V. Old Business		
1.		
VI. New Business		
1.		

<p>VII. Other Business</p> <ol style="list-style-type: none"> 1. Allied Health Project Bids 2. Tero Issue 3. Work related injury 	<p>Discussion on Allied Health Project Bids and Tero issue. Dr. Davis would like to discuss issues at April 25, 2016.</p> <ul style="list-style-type: none"> • Tero items are not touched in the bidding process. • Why not keep the same standards for both State and Tero license? • Issue regarding bidding process: easier to work with a business that is knowledgeable with Tero guidelines. Bids needs to be in writing. Tero needs to be in place prior to bidding. Question is if does the TMCC have a policy in place requiring Tero to be in place prior to bidding. • Going to let Dr Davis know that architects needs to be informed to have Tero license. <p>Discussion on work related injury pertaining to Steve DeCoteau. Steve Decoteau gave the board a letter. Discussion was held that HR needs to take care of the issue. No paper work has been received on workmans comp. Mr. DeCoteau does not want to sue but what should he do. Dr Davis needs to be asked what procedures have been put in place at this point.</p> <p>Board needs to have training and something in place as to guidance to what procedures need to be follow. Something's needs to be in place for community person being hurt.</p>	<p>Bidding process needs to include Tero license along with the State licence.</p> <p>Find out the policy procedures for work related injury.</p> <p>Turn Steve DeCoteau grievance over to lawyer.</p> <p>A special meeting needs to be set up in early June pertaining to upkeep of building, day care, and cafeteria.</p> <p>Address Dr. Davis concerning Day Care.</p> <p>Charla was asked to get suggestions back to the board on cafeteria issues.</p> <p>Yvonne would like a tour set up for Boards to Fort Totten daycare areas.</p>
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Policy needs to be place due to grievance filed.

Discussion occurred to find out what needs to be done so that Steve has some kind of guidance.

- Staff at TMCC should have taken action before it came to the board.
- Suggestion is to have this issue turned over to lawyer.

Duane asked for feedback from Board of Trustees as to how the Board of Directors is doing. If there is anything they would need to discuss. There are no concerns at this time; the Board of Directors is doing good.

Discussion occurred on President's Evaluation.
Comment:very good job at long term goals. The board would like to see more follow through from Dr. Davis on any concerns discussed.

Concern about the TMCC not having proper location identification, such as, a sign at stop lights in town acknowledging way to the college. Board member were all in agreement. Marquis sign would be great investment.

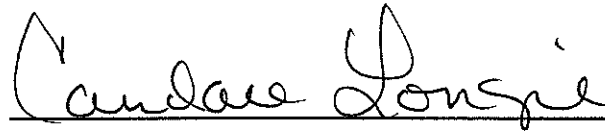
BOD wish list should come into play now that 50,000 a month will be available.

Daycare - to be put on April 25 meeting so that Dr Davis could be informed to get process going to research. Possible to delegate a feasibility review.

	BOD very concerned with the looks of building.	
VIII. Goals and Observations		
IX. Next Meeting	<ul style="list-style-type: none"> • April 25, 2016 at 5:00 p.m.; TMCC Board Room 	
X.	<ul style="list-style-type: none"> • Meeting adjourned at 12:00 p.m. 	<p>Chairman Poitra asked for a motion to adjourn. JoAnne DeCoteau made this motion, seconded by Dr. Lana DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</p>



Duane Poitra, Board of Directors Chairman



Candace Longie, Board of Directors Recording Secretary