

OFFICIAL MEETING MINUTES

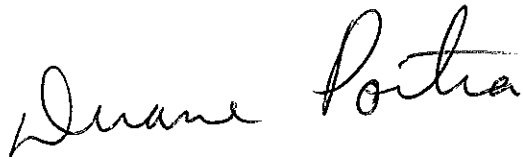
MINUTES:	TMCC QUARTERLY BOARD OF DIRECTORS MEETING
Meeting:	Board of Directors, Board of Trustees, Administration
Date/Time/Location:	3/21/16 – 5:00 p.m. – TMCC Board Room
Board of Directors Present:	Carla Peltier, Duane Poitra, Dr. Lana DeCoteau, JoAnne DeCoteau.
Board of Directors Absent:	Cynthia Allery,
Board of Trustees Present:	Wanda Laducer, Theresa Rivard, Charla Morin, Sheyanna Ashes & Raymond Parisien Sr..
Staff Present:	Dr. Jim Davis, Wanda Laducer, Tracy Azure, Kellie Hall, Wes Davis, & Holly Cahill.
Guests:	
Officiating Recorder:	Candace Longie

Agenda Item	Discussion – Conclusion	Recommendations or Actions
I. Call to Order	Chairman Poitra called the meeting to order at 5:20 p.m.	
II. Opening Prayer	Performed by Tracy Azure.	
III. Roll Call	Performed by Candace Longie.	
IV. <u>Approval of Agenda</u>	Dr. Davis informed board of changes in agenda.	Chairman Poitra requested a motion to approve the agenda. Carla Peltier made this motion, seconded by Dr. Lana DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.
V. Approval of Minutes <ul style="list-style-type: none"> • <u>1/25/16</u> • <u>2/22/16</u> 	Dr. Davis asked if administration could help Candace with changes in clarification in minutes.	Chairman Poitra requested a motion to table the minutes. Dr. Lana Decoteau made this motion, seconded by Carla Peltier. Candace Longie performed roll call vote. All were in favor. Motion carried.
VI. Old Business		
A.		
B.		

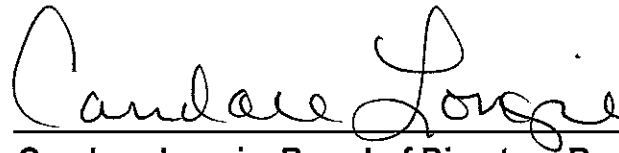
VII. New Business		
<p>1. Direct Deposit for Board of Directors</p>	<p>Dr. DeCoteau informed Chairman Poitra that she asked for this item to be on the board. The Board of Directors would like to have direct deposit. Discussion occurred and Tracey will follow up with direct deposit.</p>	<p>Motion to approve meeting stipends being paid in the form of taxable compensation via direct deposit immediately for Board of Directors as soon as information is given to Tracey Azure. Candace will still need to do PR Dr. Lana Decoteau made this motion, seconded by JoAnne DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</p>
<p>2. CNA/CMA Instructor presented by Holly Cahill a. Developer Position b. Business Office Position</p>	<p>Holly informed the board that there is no applicants applying. The position advertised: see bachelor science job description. Holly would like to increase the wage to include exceptional expertise so that someone from the college would be interested.</p> <p>Kelly asked for concurrence between Dr. Davis and the Board of Directors.</p> <p>Discussion followed pertaining to faculty pay scale, range, qualifications, and exceptional expertise (hard to fill positions).</p> <p>Holly Cahill left the meeting at 5:51.</p>	<p>Motion to approve to re-advertise including exceptional expertise. Carla Peltier made this motion, seconded by Dr. Lana DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</p> <p>Motion to concur recommendation of administration on Business Office Position. Dr. Lana DeCoteau made this motion, seconded by JoAnne DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</p>
<p>3. President's Report presented by Dr. Jim Davis a. <u>Monthly Report</u></p>	<p>Dr. Davis asked the board if they had any questions on his reports. He then discussed the information in his report.</p>	
<p>4. Vice President's Report presented by Kellie Hall b. <u>Monthly Report</u></p>	<p>Kelly asked if the board had questions on her report.</p> <p>Duane Poitra asked about Professional Development; which had been mentioned previously.</p>	

	<p>Discussion occurred on fall professional development.</p> <p>Duane suggested that maybe Kellie could recruit some students from the TMCHS. So that they can develop an early background in the law and justice field.</p>	
<p>5. Comptroller's Report by Tracy Azure c. PO's d. <u>Report</u></p>	<p>Tracy presented PR's for the following:</p> <p>Dakota Fence 30,000.</p> <p>Acme Tools 65,645.17 Discussion occurred on ownership of tools.</p> <p>Duane asked that Tracy for detailed grant report for September.</p>	<p>Motion to approve PR for Dakota Fence for 30,000. Dr. Lana DeCoteau made this motion, seconded by Carla Peltier. Candace Longie performed roll call vote. All were in favor. Motion carried.</p> <p>Motion to approve Acme Tools PR for 65,645.17 . Dr. Lana DeCoteau made this motion, seconded by JoAnne DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</p>
<p>6. Student Senate e. Report</p>	<p>Sheyanne informed the Board of Directors about AIHEC activities.</p>	
<p>VIII. Other Business</p>	<p>Reports: from Holly Cahill, Chad Davis, Sheila Trottier, and Wes Davis were also included in packets and google drive.</p> <p>Open Discussion:</p> <p>Discussion occurred on PDEE Grant stipend pertaining to grant student resource distribution practices.</p>	

IX. Goals and Observations		
X. Next Meeting	<ul style="list-style-type: none"> • April 25, 2016 at 5:00 p.m.; TMCC Board Room 	
XI. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 6:21 p.m. 	<p>Chairman Poitra asked for a motion to adjourn. Carla Peltier made this motion, seconded by Dr. Lana DeCoteau. Candace Longie performed roll call vote. All were in favor. Motion carried.</p>



Duane Poitra, Board of Directors Chairman



Candace Longie, Board of Directors Recording Secretary