INSTRUCTIONS TO APPLICANTS

IMPORTANT: Please read all application materials thoroughly before completing this application. Applications that are incomplete or unsigned will not be reviewed. MUST BE TYPED!
You may create a facsimile of the application on your computer and complete it.

1. GENERAL INFORMATION: CTD’s objective is to recognize and reward outstanding student achievement. This supplemental award is intended to help Native American Indian students who are \( \frac{3}{4} \) or more degree American Indian, and an enrolled member of a U.S. tribe. “U.S. Tribe” is defined as federally recognized, state recognized or terminated. All awards are based on merit, academic achievement and ambition. Students must attend a college or university on a full-time basis, seeking a BA or higher. CTD does not fund students studying out of the country or attending non-accredited institutions, vocational, technical institutions, distance learning or online programs. Catching the Dream scholarships are awarded for life. If you win, you will never have to apply again. However, if you are not selected for scholarship with CTD, you cannot apply again.

2. DEADLINES: It is the applicant's sole responsibility to meet all final deadlines of CTD. Missing material due to failure by others to meet final deadlines will cause your application not to be processed. It is the sole responsibility of the applicant to follow up and ensure that CTD receives valid documents on or before designated deadlines. NO EXCEPTIONS TO THIS RULE.

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<tr>
<th>Important Deadlines</th>
<th>Summer Session</th>
<th>March 15</th>
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<td>Fall Semester / Autumn Quarter</td>
<td>April 15</td>
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<td>Spring Semester / Winter Quarter</td>
<td>September 15</td>
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3. FUNDING: Because we are a supplemental aid program, applicants are required to apply for all other sources of fund for which they are eligible; this includes applying for campus-based scholarships. We require students to use Fastweb as the minimum search for scholarships. In addition, students should look through scholarship directories for information on the 1.3 million scholarships, grants, loans, and internships. Instructions for how to do the Fastweb search are in the article on this website, “How to Find and Win Scholarships.” Failure to read this article may disqualify your application. Send your list of scholarships along with your application.

4. 

5. AWARDS: Scholarships are on a competitive basis. Awards are based on CTD’s projected income. Student that are awarded will be notified by letter as early as possible.

6. PLEASE TYPE ALL MATERIAL SUBMITTED: Do not staple, bind, or clip any part of the application; leave it loose leaf. Submit all documents on standard size paper (8 ½ x 11). Documents should be placed in the order as specified on page 2 of the application. Do not place labels or dividers in application packet. Use extra pages if necessary. DO NOT LEAVE BLANK SPACES. Failure to supply the requested information may preclude an applicant from being eligible for assistance under this program.

7. Proper completion of this application will determine your eligibility for scholarship funding. Students never funded by CTD are considered new students. Continuing students (those who are currently funded by CTD) do not have to reapply. Instead, they will automatically receive a Scholarship Renewal Form that must be completed by June 1st for each year they are in school. CTD does not place a limit on the number of terms/semesters for funding. We consider our scholarships "lifetime" awards. Therefore, it is in your best interest to make the time and the utmost effort to complete the application in its entirety.

8. Fixed applications and/or documents will not be accepted. All applications must be mailed and received in our office by the designated deadline in order to be processed. Please mail all forms to address on application form.
LETTERS OF RECOMMENDATION OUTLINE

1. Please submit letters of recommendation to CTD by the following deadline: March 15 (Summer); April 15 (Fall Semester/Quarter); September 15 (Winter Quarter/Spring Semester)

2. **Letters of recommendation must be typed.** Be specific, not vague or general. Write formally and not informally. Do not ask CTD to follow up; instead, include all pertinent information in letter.

3. The following areas should be addressed in the letter of recommendation:

   **BACKGROUND:**
   - What is your relationship to the applicant?
   - How long and how well have you known the applicant?
   - In what capacity have you known the applicant? (i.e. teacher, advisor, employer, informally, friend, etc.)

   **ACCOMPLISHMENTS:**
   - Academics: What types of grades, test scores, honors, and awards has the applicant received?
   - What type of leadership qualities has the applicant demonstrated?
   - Describe the types of extracurricular activities the applicant has been involved in.
   - Service to Indians: Describe the applicant's commitment to his/her tribe and Indian community.

   **POTENTIAL:**
   - Has the applicant lived up to his/her potential? Explain.
   - If not, what evidence can you provide to demonstrate that he/she will?

ESSAY OUTLINE

**INTRODUCTION:** Please introduce yourself using your full name and your tribe. Please put your name and page number on each page.

**ACADEMICS:** State your grade point average, class rank, and ACT/SAT test scores from high school state both your raw scores and percentiles for all sections. State any test scores from standardized tests such as CTBS, ITBS, LSAT, MCAT, GRE, WRAT, CAT, or Stanford. State why/how you made the grades and test scores that you did. State what grades you made in your field of interest and why. State how much time you spend studying each day or week. Describe any awards won in high school or college and their significance. List any clubs and honors and their significance. List any scholarships and how you won them. Describe any leadership positions you have held in high school or college, how you were elected and what your responsibilities were. Describe what courses you have taken to prepare you for college and your career and what you have learned so far that has inspired you. Tell us who or what inspired you to pursue your chosen field of study, and how that inspiration came to you.

**CAREER PLANS:** Explain what you plan to do after you finish college. Tell what your ultimate career goals are. Describe your personal interests and tell how they are related to your planned career. Describe your strengths and explain how they are used in your study for your planned career. Describe the requirements for the completion of your degree. State what you are going to do in this world before you die to make it a better place.

**SERVICE TO INDIANS:** Describe your plans on working with the Indian community. Tell how your work will directly benefit Indians. Tell us about your Indian heritage and what this means to you. Describe your ties to your Indian community and your experience in this community. Explain how your college education will directly contribute to your work with Indians.

**LEADERSHIP AND SCHOLARSHIPS:** Describe any elected or appointed positions in school or college and how they relate to your planned career. Describe any summer work relevant to your planned career and/or your service to Indians. Describe your membership in clubs and how it relates to your future. Describe all other sources of funds that you applied to and the results. Tell us what scholarships you have won and the amounts of funding you will receive from these scholarships. Explain what you will do if you do not receive a
scholarship from Catching the Dream.

IMPORTANT!! YOUR ESSAY MUST BE TYPED AND DOUBLE-SPACED/LIMIT TO 3-5 PAGES!
APPLICATION FORM (MUST BE TYPED)

SSN: ______________________________ Term Applying for: Fall/Autumn 20_____ Spring/Winter 20_____ Summer 20_____

Last Name: ___________________________ First Name: ___________________________ MI: ________ Sex: ________

Birth Date: ___________________________ Place of Birth: ___________________________ Tribe: __________________ Blood Quantum: ________

CURRENT MAILING ADDRESS:

City: ___________ State: _______ Zip: ___________

PERMANENT MAILING ADDRESS:

City: ___________ State: _______ Zip: ___________

Phone: ___________ Email: ___________

Phone: ___________ Email: ___________

Name of College University you will attend: ____________________________________________________________________________

City: ___________ State: _______ Zip: ___________

College Level: ___ Freshman ___ Sophomore ___ Junior ___ Senior ___ Graduate ___ Post Graduate

Degree Objective: (circle one) BA / BBA / BS / MA / MS / MBA / MSW / JD / MD / LPN / RN / DC / DPM / DVM / DDS / DO /

Ed. D. / Ph.D. / Psy.D.: ____________________________ Field of Study: ____________________________ Graduation Date: ___________

Name and location of high school attended: ____________________________________________________________________________

High school GPA on 4.0 scale: __________ High school class rank: __________ / __________ College GPA on 4.0 scale: __________

College test scores: ACT(Composite): ___%ile: ___ SAT Verbal: ___%ile: ___ Math: ___ %ile: __________

Other Test Name (LSAT/MCAT/MAT/GRE/etc.): ____________________________ Score: _______ Percentile: __________

Military Veteran: ___Yes ___ No Branch of Service: __________ Dates of Military Service: From _______ to ________

Marital Status: _______Single _______Married _______Divorced _______Widowed _______Separated _______Single Parent

Are you listed as a dependent on your parent’s/guardian’s federal tax return for the most recent tax year? ___ Yes ___ No

Number of dependent children residing with you: ________ YOUR CHILDREN’S NAMES AGES

__________________________________________ __________________________

__________________________________________ __________________________

__________________________________________ __________________________

__________________________________________ __________________________

List courses and grades in your major field of study (Please list high school grades if you are about to enter college): Students must fill in the information on these spaces, please do not say “refer to my transcript”!

COURSE TITLE / GRADE COURSE TITLE / GRADE COURSE TITLE / GRADE

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Explain the relevance of the courses you have taken to your planned career:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
List all information, which would give an indication of your success in your chosen field (Use additional page if necessary):

Awards/Honors earned in high school and/or college: ____________________________________________________________

_________________________________________________________________________________________________________

Membership/Leadership Roles: ________________________________

_________________________________________________________________________________________________________

Volunteer/Community Efforts: ________________________________

_________________________________________________________________________________________________________

List all sources of funding to which you have applied, or to which you plan to apply. (Use additional page for your sources):

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<tr>
<th>SOURCES</th>
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**DOCUMENTATION:** The following documents are required by CTD for the review process. **It is the sole responsibility of the student to have all required documents submitted to CTD by the final deadlines.**

A. Financial Needs Analysis. Your Financial Aid Officer will submit original to CTD when completed for the semester.

B. A copy of the IRS 1040 Federal Tax Return (student’s or parent’s) for the previous year.

C. Certificate of Indian Blood (CIB) [Proof of your enrollment with a federally recognized, state recognized, or terminated American Indian tribe. **CIB must show your blood quantum.**] Student must be ¼ or more to qualify – no exceptions! **Additionally, cannot combine tribal affiliation to meet the ¼ requirement.**

D. Copies of applications and responses for all other sources of funding for which you are eligible; this includes applying for campus-based aid. Scholarships can be located over the Internet, scholarship directories, your community and college. The best website on the Internet is **www.fastweb.com.**

E. An essay explaining your goals in life, college plans, career plans. Two pages are insufficient. **Be thorough!** See outline.

F. Three letters of recommendation (LOR). Writers of LOR should submit letters directly to CTD and/or in a sealed envelope with your application packet.

G. Official Transcripts: 1. Incoming freshmen must submit final high school transcript. 2. Undergraduates must also submit transcript for previous college work completed. 3. Graduates must submit undergraduate transcript.

H. A copy of Standardized Test Scores (ACT/SAT/GRE/MCAT/LSAT, etc.). **Must have test scores!**

I. DD 214 Form (for Military Personnel only).

J. Copy of Letter of Admission from an accredited college/university, or graduate school and degree program in the U.S.

K. The photograph must be of good quality (2X3) of head and shoulders, as CTD uses the photos of students in our annual report, publications, and reports to our donors, so they will be familiar with the students they are helping to fund. We would prefer a formal photograph, such as a graduation picture. **PLEASE DO NOT SEND PHOTOGRAPHS WITH OTHER PEOPLE IN THE PHOTOGRAPH OR COMPUTER GENERATED IMAGES.**
CERTIFICATION: I hereby certify that information on this application is true, correct and complete to the best of my knowledge. I consent to the release of this information to other agencies and persons necessary to determine my eligibility. I understand that any scholarship awarded to me will be disbursed as money becomes available to Catching the Dream (CTD). I also understand that I will be included in the CTD Directory of Graduates, and that my name, address, and phone number may be released for other possible scholarship sources, job prospects and opportunities related to my education and/or career. I also understand that CTD may release my name and photograph in any news releases and/or publications. If awarded a scholarship from Catching the Dream, I agree to comply with all rules applicable to the award.

Student’s Signature ____________________ Date ________________

Parent’s Signature (if student is under 18 years)

Return completed application to: Catching the Dream, 8200 Mountain Road, N.E., Suite 203, Albuquerque, New Mexico 87110

PLEASE NOTE: If students are missing any documents from the application packet, a letter will be forwarded instructing the student what documents should be forwarded to CTD with a deadline to have the documents back in the office. Failure to supply missing documentation will preclude an applicant from being eligible for assistance.
CATCHING THE DREAM

“Education is the seed that provides spiritual and individual growth.”

CERTIFICATE OF INDIAN BLOOD (CIB) REQUEST FORM

PART I: STUDENT

To be considered for a CTD scholarship, you must be an enrolled member and possess ¼ degree or more American Indian blood from a federally recognized, state recognized, or terminated U.S. Tribe. It must state the exact blood quantum on this certificate. **There are no exceptions to this rule!**

Upon completion of Part I, send form to your tribal enrollment office or Bureau of Indian Affairs Agency. A CIB received directly from the tribal or BIA office is verification that the form was officially completed. **A CIB submitted by the applicant is not valid.**

SSN: __________________________ Maiden Name: __________________________
Last Name: __________________________ First Name: __________________________ MI: __________
Date of Birth: __________ Place of Birth: __________ Sex: __________
Mother’s Maiden Name: __________________________ Father’s Name: __________________________
Current Mailing Address: __________________________
City: __________________________ State: __________________________ Zip: __________________________

“I hereby authorize the release of tribal information relating to my tribal enrollment to Catching the Dream for use in obtaining a scholarship.”

Applicant’s Signature __________________________ Date __________________________

PART II: TRIBAL / BIA ENROLLMENT OFFICER

Students applying for a scholarship from Catching the Dream must provide an official Certificate of Indian Blood. We are requesting verification of tribal affiliation from your office. Please complete and forward this document **directly to CTD** as soon as possible. This form is considered official if completed by a tribal or BIA enrollment officer. **The Certificate of Indian Blood cannot be faxed to meet deadlines. This certificate must state the exact blood quantum of the students. NO EXCEPTIONS.**

Tribe: __________________________ Degree of Indian Blood: __________________________
Census/Enrollment No.: __________________________ Is applicant an enrolled member? Yes or No ________
Is this U.S. Tribe: ______ Federally recognized? ______ State Recognized? ______ Terminated?
Comments: __________________________
Signature: __________________________ Date: __________________________
Title: __________________________ Business Phone No.: __________________________

PLEASE MAIL THIS FORM DIRECTLY TO CTD AT ADDRESS BELOW!
Catching The Dream: 8200 Mountain Road N.E., Suite 203, Albuquerque, N.M. 87110
(505) 262-2351 ext. 116
FINANCIAL NEEDS ANALYSIS

PART 1: TO BE COMPLETED BY THE STUDENT
(Send form to college/university financial aid office for completion)

Student Name: ____________________________ Soc. Sec. No.: ____________________________
Address: __________________________________________________________
City: ____________________________ State: ___________ Zip: ___________
College / University: ____________________________ Major: ____________________________
Funding Request For: Fall 20____ Spring 20____ Summer 20____ Full or part time? ______________________

I hereby give permission to Catching The Dream to request and receive any information on my financial aid status and academic progress. I understand that I must apply to all federal, state, private, and institutional aid before being considered for CTD aid. I also understand that I am responsible for seeing that this form reaches the CTD by the deadline dates.

Student Signature: ____________________________________________ Date: ______________

PART 2: TO BE COMPLETED BY THE FINANCIAL AID OFFICER

Return to: Catching The Dream
8200 Mountain Road N.E., Suite 203
Albuquerque, N.M. 87110
(505) 262-2351 ext. 116

College Name: __________________________________________________________
Address: __________________________________________________________
City: ____________________________ State: ___________ Zip: ___________

EXPENSES: $  RESOURCES: $
Tuition & Fees $  Personal (parents, work, etc. $
Books & Supplies $  Private Scholarships $
Room & Board $  BIA Scholarship $
Transportation $  Tribal Scholarship $
Personal $  Grants (PELL, etc.) $
Other (Specify) $  Loans (Perkins, etc.) $

TOTAL EXPENSES: $  TOTAL RESOURCES: $

Has student been suspended from financial aid for failure to maintain satisfactory progress? Yes or No
If yes, when? ____________________________ Has student applied for financial aid? Yes or No
Print name of person completing form: ____________________________________________

Signature of person completing form: ____________________________________________
Title: ____________________________ Phone No.: ____________________________ Date: ______________