Turtle Mountain Community College  
Special Board of Directors Meeting  
May 29, 2010  
9:00 a.m.  

OFFICIAL MINUTES  

Board of Directors Present: Ron Peltier, Dr. Leigh Jeanotte Barbara Poitra, Robert Lattergrass.  

Board of Directors absent: none  

TMCC Employees: Jackie De Los Santos, Dr. Jim Davis.  

Others Present: Tom Desselhorst  

I. Call to Order: Chairman Peltier called the meeting to order at 9:19 a.m.  

II. Approval of Agenda: Chairman Peltier asked for the motion to approve the agenda. Dr. Leigh Jeanotte made this motion, seconded by Barbara Poitra. All were in favor. Motion carried.  

III. Review of Governance Documents principles and initial questions by Tom Desselhorst  

Tom Desselhorst is the meeting Facilitator  

Robert Lattergrass wanted it noted that he did not support the hiring of Tom Desselhorst for the attorney to assist in revising the board policies, but went along with it because of the urgency to address the concerns of HLC.  

This review is being held to review the Board of Directors by-laws. See Appendix A, slide show presented by Tom Desselhorst.  

The by-laws need to be stated more clearly and with some additions and some possible deletions.  

The following are recommendations for the by-laws:  

1. Create a due process within the by-laws.  
2. By-laws should be reviewed at least every year or when necessary; this should be noted in the by-laws.  
3. Need to determine how much the Tribal Government should be able to interfere and have it stated.  
4. Include some type of documentation of timely responses to complaints, particularly those of students.  
5. Need to determine what duties the Board of Directors, Board of Trustees, and the Tribal Council should have.  
   a. Are the roles well laid out?
b. What are the roles of each party?

c. How should these bodies advance the mission of TMCC?

6. Have all changes approved by the Higher Learning Commission (HLC).
7. Possibly have the Tribal Council review the recommended changes.
8. We need to have a way to delineate the roles of all three groups (directors, trustees, council).
9. Need to have it included in by-laws stating what authority or oversight the Board of Trustees have over the duties and responsibilities of the Board of Directors.
10. Possibly have the boards assist with recruitment for the college.
11. Have term limits set for the Board of Trustees and Directors.
12. ***When making the changes, we need to be sure to state “upon approval of the HLC”
13. Board of Directors should have an annual retreat which it states in the by-laws.
14. The review of the President should have parameters and a process.
   a. We need to know what level of detail for review of the President’s position.
   b. Have committee’s set for the Presidents evaluation; 3 directors, 2 trustees.
15. The mission should be stated in the by-laws
16. Possibly have the Board of Directors involved in the Tribal Education Department.
17. Need to be sure the language is clear.
18. Need to know the roles of the directors, trustees, and the council.
19. Ensure that everyone has due process.
   a. Need to show cause and have it stated.
20. The mission should be the first statement in the Board of Directors and Trustees by-laws.
21. The roles of the Tribal Council Trustee members should be clear.
22. Should include clear language of the removal of a trustee member that is not acting in the best interest of TMCC.
23. The mission statement should be the very first page of the policy manual.
24. The term of office should include a maximum number of terms.
25. Vacancies should be filled within at least 8 weeks or so for the Board of Directors.
26. 2.0080.01 should be Board of Trustees and should state based on a yearly evaluation.
27. 3.0030.07 should state that no more than two trustee members should be appointed in a meeting.
28. 5.0080 Add at least three Board of Directors members should be present for a quorum.
29. 7.0020 Meet annually to review.
30. Should have something stated about outbursts in meetings; bullying policy should be enforced. Have a decorum section included in the by-laws.
31. In by-laws include that meetings are allowed to be via conference call.
32. Include language about poll voting.

Tom Disselhorst would like to have a joint meeting with the Board of Directors and Board of Trustees.
The Board of Directors would like to meet alone again with Tom Disselhorst to see the recommended changes prior to meeting with both together. Possibly meet in the morning with the directors and in the afternoon with the trustees, and then have a joint meeting the following day.

The Board of Directors would also like to have a separate session to review the mission statement. Possibly include the seven teachings with the by-laws.
IV. **Adjournment:** Chairman Peltier asked for the motion to adjourn. Robert Lattergrass made this motion, seconded by Barbara Poitra. All were in favor. Motion carried. Meeting adjourned at 11:54 a.m.

Ronald Peltier, Chairman  
Jaclyn De Los Santos, Board Secretary