Turtle Mountain Community College
NCA Resource & Planning Committee
November 15, 2011
12:00 p.m.

OFFICIAL MINUTES

Committee Members Present: Tracy Azure, Chad Davis, Jaclyn De Los Santos, Wes Davis, Kerri Martell, Bernice Davis, Barbara Houle, Erik Kuha, Karen Poitra, Richard DeCoteau, Barbie Poitra.

Committee Members Absent: Larretta Hall, Mark Hamley, ReNae BearKing, Kristie Dionne, JoAnne Blue, Keith Azure, Ron Parisien, Audrey LaVallie, Pete Davis, Valerie LaRocque, Harold Counts, Duane Poitra, Dwight Trottier, Theresa Rivard.

I. Business:
   • The draft plan is due November 18th to Kylie Davis.
   • The subcommittees looked for some necessary evidence, but it is not all retrieved.
   • We can possibly have Jaclyn De Los Santos combine all of the documents into one and compile any necessary data. This should be emailed out for comments.
   • We will need to get a virtual library set up on the website to compile data for the NCA, which may include board information, audits, siting information, etc.
   • We need to determine if any software has been obtained to be able to compile the data more efficiently.
   • Tracy will review her files to determine if she has a copy of the long range plan for TMCC, which would have been sent to the NCA previously.
   • Once the reports are formatted, they should all have the same format as Larretta Hall’s template.

II. Next Meeting:
   NCA Committee Meeting: December 2nd, 2011; TMCC Board Room

III. Adjournment: Meeting adjourned at 12:40 p.m.

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Chad Davis, Committee Chair        Tracy Azure, Committee Chair

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Jaclyn De Los Santos, Administrative Asst.