



# *Turtle Mountain Community College*

P.O. Box 340  
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## **Regular Board of Directors Meeting May 27, 2009 5:00 p.m.**

### **A g e n d a**

#### **1. GENERAL FUNCTIONS**

|                     |             |
|---------------------|-------------|
| Call to Order       | Lance Azure |
| Roll Call           | Lance Azure |
| Approval of Minutes | Lance Azure |
| Approval of Agenda  | Lance Azure |

#### **2. ADMINISTRATION/INSTRUCTION/BUSINESS/PERSONNEL**

**2.5 Student Services Report** **Wanda Laducer**

**2.1 President's Report** **Dr. Jim Davis**

- 2.1.1 Upward Bound-Approval of Handbook
- 2.1.2 P2P Update
- 2.1.3 Update on Student Union Construction
- 2.1.4 Vocational Rehabilitation Application
- 2.1.5 Summer Work Hours
- 2.1.6 Administration Travel
- 2.1.7 USDA
- 2.1.8 Anishinabe Director/Athletic Director

**2.2 Comptroller's Report** **Dr. Leonard Dauphinais**

- 2.2.1 P.O. s
- 2.2.2 Fund Balances
- 2.2.3 Grants to be closed into ICCA
- 2.2.4 ICCA
- 2.2.5 Other

**2.3 Human Resources Report** **Dr. Bill Gourneau**  
2.3.1 New Hires

**2.4 Academic Dean Report** **Larry Henry**

#### **3.0 OTHER BUSINESS**

- 3.0.1 Executive Session

**3.1 Other Business**

**3.2 Next Board Meeting June 27, 2009 at 9:00 a.m.**

**3.3 Adjournment**

1                                   **Turtle Mountain Community College**  
2                                   **Regular Board Meeting**  
3                                   **May 27, 2009**  
4                                   **5:00 p.m.**

5  
6                                   **OFFICIAL MINUTES**

7  
8   **Board of Directors Present:** Lance Azure, John Trottier, Emil LaRocque, Ron Peltier

9  
10 **Board of Directors Absent:** Barbara Poitra

11  
12 **Board of Trustees Present:** Resa Rivard, Memory Poni-Cappo, Janice Azure, Yvonne  
13 St. Claire, Jim Lindgren

14  
15 **TMCC Employees Present:** Dr. Bill Gourneau, Dr. Jim Davis, Wannetta Bennett, Dr.  
16 Leonard Dauphinais, Dennis DeCoteau, Jackie Stein, Wanda Laducer, Larry Henry,  
17 Dennis Bercier, Arlyn Vivier

18  
19  
20 Chairman Azure called the meeting to order at 5:15 p.m.

21  
22 Chairman Azure has placed Resa Rivard as a voting member.

23  
24 Chairman Azure asked for the motion to approve the April 27, 2009 minutes with one  
25 correction on line 210: lobo should be logo. Resa Rivard made this motion, seconded by  
26 Emil LaRocque. All were in favor.

27  
28 Jim Lindgren enters the meeting at 5:17 p.m.

29  
30 The meeting minutes from the May 19, 2009 Special Board Meeting will be dispensed  
31 until the next meeting is held with P2P. Chairman Azure asked for the motion to  
32 dispense the approval of the May 19, 2009 meeting minutes. John Trottier made this  
33 motion, seconded by Resa Rivard. All were in favor.

34  
35 Chairman Azure asked for the motion to approve the May 5, 2009 minutes with  
36 necessary corrections, which are: on line 54, five should be find; line 56, yen should be  
37 ten; line 97, Levi should be Phillip; line 159, remove 4 after the word move. Resa Rivard  
38 made this motion, seconded by John Trottier. All were in favor.

39  
40 Chairman Azure asked for the motion to approve the agenda. Dr. Davis requested to  
41 move 2.5 Student Services Report before the Presidents Report. Dr. Davis also requested  
42 to add: 2.1.7 USDA and 2.1.8 Anishinabe Director/Athletic Director. Dr. Dauphinais  
43 requested to add 2.2.5 Other. It was also requested to add 3.0.1 Executive Session. Ron

44 Peltier made the motion to approve the agenda with the changes, seconded by John  
45 Trottier. All were in favor.

46  
47 David Brien enters the meeting at 5:18 p.m.

48  
49 **2.5 Student Services Report by Wanda Laducer**

50 Wanda Reported that Graduation had a very good turn out and had good feedback.

51 Classes began today, May 27<sup>th</sup> and we currently have 296 students enrolled for summer  
52 school. Pell will be awarded for summer, depending on if the students have funding left  
53 from the fiscal school year. Pell will increase next year by about \$800.

54 Recruitment will continue at the mall through the summer. They will also go to Belcourt,  
55 Dunseith, and St. John Schools.

56 Angel Gladue would like to offer two orientations; one at the end of July and another in  
57 August.

58 **President's report:**

59 **2.1.1 Upward Bound-Approval of Handbook**

60  
61 See Attachment: Appendix A

62  
63 Upward Bound needs to get their handbook approved prior to the summer session  
64 beginning.

65  
66 Wanda Laducer exits the meeting at 5:41 p.m.

67  
68 The handbook was previously brought to Administrative Council and was approved to  
69 bring forward to the Board. Page 12 needs a word correction. Discussion held.  
70 Chairman Azure asked for a motion to approve Upward Bound's Handbook with the  
71 correction on page 12. John Trottier made this motion, seconded by Ron Peltier. Emil  
72 abstained. All other members were in favor.

73  
74 Dennis DeCoteau and Arlyn Vivier exited the meeting at 5:46 p.m.

75  
76 **2.1.2 P2P Update**

77  
78 TMCC had a meeting with the P2P Board last week and will have another one on  
79 Tuesday, June 2<sup>nd</sup> at 5:00 p.m. TMCC and P2P narrowed down to two options, which  
80 are: (1) To build on the North side, in partnership with TMCC and do the best job we can  
81 to complete project with timeline adjustments as needed, or (2) Build on the South side of  
82 Main Street. Discussion held.

83  
84 Janice Azure spoke with Anna Sarcia from P2P about housing of TMCC's projects.  
85 Anna mentioned that TMCC could possibly use the Day Care Center. Dr. Davis  
86 recommended holding off on the project for 3-5 years. Informed that the Northwest Area

87 Foundation (NWAF) stated that they have to go forward with the plan or send back the  
88 money. John Trottier recommended that the next meeting with P2P be no more than two  
89 hours. A lengthy discussion was held.

90

91 **2.1.3 Update on Student Union Construction**

92

93 See attachment: Appendix B

94

95 A meeting was held last week and Baukol stated that they are on time and on schedule  
96 with project. Project should be completed by November. Some issues have come up and  
97 have been corrected.

98

99 **2.1.4 Vocational Rehabilitation Application**

100

101 Vocational Rehabilitation met with the Tribe today, concerning their application. The  
102 Tribal council has agreed to subcontract project to TMCC. 85% done with the  
103 application and it is due in the middle of July. The resolution will be completed  
104 tomorrow. Discussion held.

105

106 **2.1.5 Summer Work Hours**

107

108 Summer flex hours are different this summer. TMCC will be open every day and the  
109 employees had the choice of working 5-8's or 4-10's. Dr. Davis made sure that the mail  
110 offices in the college will be open daily.

111

112 **2.1.6 Administration Travel**

113

114 There was no discussion on this topic.

115

116 **2.1.7 USDA**

117

118 USDA has a grant for a \$300,000 project. We could apply for this money for parking lot  
119 expansion and paving for the CTE Building. Discussion held.

120

121 Memory Poni-Cappo exits the meeting at 6:22 p.m.

122

123 Original plan with money was to put it into the Student Union. This cannot be done,  
124 because it is already in the construction phase. We would like to pursue the grant to  
125 extend parking for the CTE Building or to place a parking lot on the SW side of the  
126 building. John Trottier and Ron Peltier recommend that TMCC go forward with the  
127 grant at a 5% contribution from TMCC. TMCC needs to make every effort to find  
128 resources for the 5% contribution. Chairman Azure asked for the motion to go forward  
129 with the grant with John Trottier and Ron Peltier's recommendations. Ron Peltier made  
130 this motion and John Trottier made this motion. All were in favor.

131

132

133 **2.1.8 Anishinabe Director/Athletic Director**

134

135 See attachment: Appendix C

136

137 Dr. Davis came up with a Job Description for the position. There is money available for  
138 this position in an Equity grant, which would cover 50% of the director's salary. The  
139 director would need to find money for the rest of their salary. Discussion held. Mark  
140 Hamley feels that he can run Anishinabe with the other two employees on board. The  
141 board would like to have Mark continue running Anishinabe until TMCC determines  
142 what they want out of it. A lengthy discussion was held.

143

144 Keep current sports program as is for right now until TMCC determines exactly what  
145 they need. Try to have this determined by July 1<sup>st</sup>.

146

147 **Comptroller Report by Dr. Leonard Dauphinais**

148 **2.2.1 P.O.'s**

149

- 150 1. Baukol Builders for the first payment of \$134,639
- 151 2. RHI Supply from the FIPSE grant for \$35,635.33

152

153 The first PO doesn't need approval; it was previously approved by the board.  
154 Chairman Lance Azure asked for the motion to approve the second PO. Emil LaRocque  
155 made this motion, seconded by Resa Rivard. All were in favor.

156

157 **2.2.2 Fund Balances**

158

159 See attachment: Appendix E

160

161 Dr. Dauphinais provided in depth information on deficit spending. See attachment for  
162 details.

163

164 **2.2.3 Grants to be closed to ICCA**

165

166 **2.2.4 ICCA**

167

168 **2.2.5 Other**

169

170 Need to hire two people in the cafeteria. We will have a work study student for one  
171 month, but we need people after that time. Dr. Dauphinais doesn't need board approval  
172 to hire for a short term contract.

173

174 TMCC has an electrical problem in the building and Dr. Dauphinais informed Wes to  
175 hire an electrician to review the electrical system. Discussion held. Wes will check with  
176 Boucher Electric for a price quote.

177

178 The Department of Ed granting area was unsatisfied with the audit because we do not  
179 follow the strict accounting methods which is the modified cash system. Discussion held.  
180 We received a deficiency notice due to this issue. TMCC possibly needs to get a legal  
181 opinion.

182

183 **2.3 Human Resource Report by Dr. Bill Gourneau**

184 **2.3.1 New Hires**

185

186 1. Math Instructor-the committee recommended hiring Christine Braaten for the position.

187 2. Life Science Instructor-the committee recommended hiring Roberto Brenes for the  
188 position.

189 3. Emergency Medical Center Instructor-the committee recommended hiring Michael  
190 Roussin for the position.

191 4. Health Information Management/Medical Coding Instructor-the committee  
192 recommended hiring Joan Azure for the position.

193 5. MISIEP Director- the committee recommended hiring Quenna Beston for the position.

194 6. Bookstore Technician-the committee recommended hiring Pamela Bercier for the  
195 position.

196

197 Chairman Azure asked for a motion to concur with Dr. Gourneau's recommendations.

198 Ron Peltier made this motion, seconded by Emil LaRocque. All were in favor.

199

200 **2.4 Academic Dean Report by Larry Henry**

201

202 Summer semester has started. He is currently finishing reports for grants. The college  
203 catalog will have some minor changes for the fall. The NDBON will be here for an  
204 onsite visit on June 10-11, 2009.

205

206 Summer courses only include the Gen Eds. Jim Mitchell is working on the Pharmacy  
207 Program and Marilyn Delorme is working on the Phlebotomy program. Both should be  
208 going in the fall. May have up to 240 courses to offer in the fall semester.

209

210 **3.0 Other Business**

211

212 The new small residential wind turbine project is not coming up this year; it will go up  
213 sometime next year.

214

215 Chairman Azure asked for the motion to adjourn. Ron Peltier made this motion,  
216 seconded by John Trottier. All were in favor

217

218 Meeting adjourned at 8:17 p.m. and the Board went into executive session.

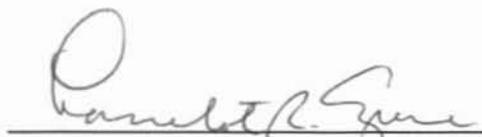
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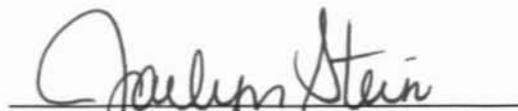
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**Lancelot Azure, Chairman**



**Jaclyn Stein, Board Secretary**