Regular Board of Directors Meeting
May 27, 2009
5:00 p.m.

Agenda

1. GENERAL FUNCTIONS
   Call to Order
   Roll Call
   Approval of Minutes
   Approval of Agenda

2. ADMINISTRATION/INSTRUCTION/BUSINESS/PERSONNEL
   2.5 Student Services Report
      Wanda Laducer

2.1 President's Report
   Dr. Jim Davis
   2.1.1 Upward Bound-Approval of Handbook
   2.1.2 P2P Update
   2.1.3 Update on Student Union Construction
   2.1.4 Vocational Rehabilitation Application
   2.1.5 Summer Work Hours
   2.1.6 Administration Travel
   2.1.7 USDA
   2.1.8 Anishinabe Director/Athletic Director

2.2 Comptroller's Report
   Dr. Leonard Dauphinais
   2.2.1 P.O. s
   2.2.2 Fund Balances
   2.2.3 Grants to be closed into ICCA
   2.2.4 ICCA
   2.2.5 Other

2.3 Human Resources Report
   Dr. Bill Gourneau
   2.3.1 New Hires

2.4 Academic Dean Report
   Larry Henry

3.0 OTHER BUSINESS
   3.0.1 Executive Session
   3.1 Other Business
   3.2 Next Board Meeting June 27, 2009 at 9:00 a.m.
   3.3 Adjournment
Turtle Mountain Community College
Regular Board Meeting
May 27, 2009
5:00 p.m.

OFFICIAL MINUTES

Board of Directors Present: Lance Azure, John Trottier, Emil LaRocque, Ron Peltier

Board of Directors Absent: Barbara Poitra

Board of Trustees Present: Resa Rivard, Memory Poni-Cappo, Janice Azure, Yvonne St. Claire, Jim Lindgren

TMCC Employees Present: Dr. Bill Gourneau, Dr. Jim Davis, Wannetta Bennett, Dr. Leonard Dauphinais, Dennis DeCoteau, Jackie Stein, Wanda Laducer, Larry Henry, Dennis Bercier, Arlyn Vivier

Chairman Azure called the meeting to order at 5:15 p.m.

Chairman Azure has placed Resa Rivard as a voting member.

Chairman Azure asked for the motion to approve the April 27, 2009 minutes with one correction on line 210: lobo should be logo. Resa Rivard made this motion, seconded by Emil LaRocque. All were in favor.

Jim Lindgren enters the meeting at 5:17 p.m.

The meeting minutes from the May 19, 2009 Special Board Meeting will be dispensed until the next meeting is held with P2P. Chairman Azure asked for the motion to dispense the approval of the May 19, 2009 meeting minutes. John Trottier made this motion, seconded by Resa Rivard. All were in favor.

Chairman Azure asked for the motion to approve the May 5, 2009 minutes with necessary corrections, which are: on line 54, five should be find; line 56, yen should be ten; line 97, Levi should be Phillip; line 159, remove 4 after the word move. Resa Rivard made this motion, seconded by John Trottier. All were in favor.

Chairman Azure asked for the motion to approve the agenda. Dr. Davis requested to move 2.5 Student Services Report before the Presidents Report. Dr. Davis also requested to add: 2.1.7 USDA and 2.1.8 Anishinabe Director/Athletic Director. Dr. Dauphinais requested to add 2.2.5 Other. It was also requested to add 3.0.1 Executive Session. Ron

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Peltier made the motion to approve the agenda with the changes, seconded by John Trottier. All were in favor.

David Brien enters the meeting at 5:18 p.m.

**2.5 Student Services Report by Wanda Laducer**

Wanda Reported that Graduation had a very good turn out and had good feedback.

Classes began today, May 27th and we currently have 296 students enrolled for summer school. Pell will be awarded for summer, depending on if the students have funding left from the fiscal school year. Pell will increase next year by about $800.

Recruitment will continue at the mall through the summer. They will also go to Belcourt, Dunseith, and St. John Schools.

Angel Gladue would like to offer two orientations; one at the end of July and another in August.

**President’s report:**

**2.1.1 Upward Bound-Approval of Handbook**

See Attachment: Appendix A

Upward Bound needs to get their handbook approved prior to the summer session beginning.

Wanda Laducer exits the meeting at 5:41 p.m.

The handbook was previously brought to Administrative Council and was approved to bring forward to the Board. Page 12 needs a word correction. Discussion held.

Chairman Azure asked for a motion to approve Upward Bound’s Handbook with the correction on page 12. John Trottier made this motion, seconded by Ron Peltier. Emil abstained. All other members were in favor.

Dennis DeCoteau and Arlyn Vivier exited the meeting at 5:46 p.m.

**2.1.2 P2P Update**

TMCC had a meeting with the P2P Board last week and will have another one on Tuesday, June 2nd at 5:00 p.m. TMCC and P2P narrowed down to two options, which are: (1) To build on the North side, in partnership with TMCC and do the best job we can to complete project with timeline adjustments as needed, or (2) Build on the South side of Main Street. Discussion held.

Janice Azure spoke with Anna Sarcia from P2P about housing of TMCC’s projects.

Anna mentioned that TMCC could possibly use the Day Care Center. Dr. Davis recommended holding off on the project for 3-5 years. Informed that the Northwest Area
Foundation (NWAF) stated that they have to go forward with the plan or send back the money. John Trottier recommended that the next meeting with P2P be no more than two hours. A lengthy discussion was held.

2.1.3 Update on Student Union Construction

See attachment: Appendix B

A meeting was held last week and Baekol stated that they are on time and on schedule with project. Project should be completed by November. Some issues have come up and have been corrected.

2.1.4 Vocational Rehabilitation Application

Vocational Rehabilitation met with the Tribe today, concerning their application. The Tribal council has agreed to subcontract project to TMCC. 85% done with the application and it is due in the middle of July. The resolution will be completed tomorrow. Discussion held.

2.1.5 Summer Work Hours

Summer flex hours are different this summer. TMCC will be open every day and the employees had the choice of working 5-8’s or 4-10’s. Dr. Davis made sure that the mail offices in the college will be open daily.

2.1.6 Administration Travel

There was no discussion on this topic.

2.1.7 USDA

USDA has a grant for a $300,000 project. We could apply for this money for parking lot expansion and paving for the CTE Building. Discussion held.

Memory Poni-Cappo exits the meeting at 6:22 p.m.

Original plan with money was to put it into the Student Union. This cannot be done, because it is already in the construction phase. We would like to pursue the grant to extend parking for the CTE Building or to place a parking lot on the SW side of the building. John Trottier and Ron Peltier recommend that TMCC go forward with the grant at a 5% contribution from TMCC. TMCC needs to make every effort to find resources for the 5% contribution. Chairman Azure asked for the motion to go forward with the grant with John Trottier and Ron Peltier’s recommendations. Ron Peltier made this motion and John Trottier made this motion. All were in favor.
2.1.8 Anishinabe Director/Athletic Director

See attachment: Appendix C

Dr. Davis came up with a Job Description for the position. There is money available for this position in an Equity grant, which would cover 50% of the director's salary. The director would need to find money for the rest of their salary. Discussion held. Mark Hamley feels that he can run Anishinabe with the other two employees on board. The board would like to have Mark continue running Anishinabe until TMCC determines what they want out of it. A lengthy discussion was held.

Keep current sports program as is for right now until TMCC determines exactly what they need. Try to have this determined by July 1st.

Comptroller Report by Dr. Leonard Dauphinai

2.2.1 P.O.'s

1. Baukol Builders for the first payment of $134,639
2. RHI Supply from the FIPSE grant for $35,635.33

The first PO doesn't need approval; it was previously approved by the board.
Chairman Lance Azure asked for the motion to approve the second PO. Emil LaRocque made this motion, seconded by Resa Rivard. All were in favor.

2.2.2 Fund Balances

See attachment: Appendix E

Dr. Dauphinai provided in depth information on deficit spending. See attachment for details.

2.2.3 Grants to be closed to ICCA

2.2.4 ICCA

2.2.5 Other

Need to hire two people in the cafeteria. We will have a work study student for one month, but we need people after that time. Dr. Dauphinai doesn't need board approval to hire for a short term contract.

TMCC has an electrical problem in the building and Dr. Dauphinai informed Wes to hire an electrician to review the electrical system. Discussion held. Wes will check with Boucher Electric for a price quote.
The Department of Ed granting area was unsatisfied with the audit because we do not follow the strict accounting methods which is the modified cash system. Discussion held. We received a deficiency notice due to this issue. TMCC possibly needs to get a legal opinion.

2.3 Human Resource Report by Dr. Bill Gourneau

2.3.1 New Hires

1. Math Instructor - the committee recommended hiring Christine Braaten for the position.
2. Life Science Instructor - the committee recommended hiring Roberto Brenes for the position.
3. Emergency Medical Center Instructor - the committee recommended hiring Michael Roussin for the position.
4. Health Information Management/Medical Coding Instructor - the committee recommended hiring Joan Azure for the position.
5. MISIEP Director - the committee recommended hiring Quenna Beston for the position.

Chairman Azure asked for a motion to concur with Dr. Gourneau's recommendations. Ron Peltier made this motion, seconded by Emil LaRocque. All were in favor.

2.4 Academic Dean Report by Larry Henry

Summer semester has started. He is currently finishing reports for grants. The college catalog will have some minor changes for the fall. The NDBON will be here for an onsite visit on June 10-11, 2009.

Summer courses only include the Gen Eds. Jim Mitchell is working on the Pharmacy Program and Marilyn Delorme is working on the Phlebotomy program. Both should be going in the fall. May have up to 240 courses to offer in the fall semester.

3.0 Other Business

The new small residential wind turbine project is not coming up this year; it will go up sometime next year.

Chairman Azure asked for the motion to adjourn. Ron Peltier made this motion, seconded by John Trottier. All were in favor.

Meeting adjourned at 8:17 p.m. and the Board went into executive session.

Lancelot Azure, Chairman

Jaclyn Stein, Board Secretary