All Day Board Meeting  
March 28, 2009  
9:00 a.m.

Unofficial Minutes

Present: Lance Azure, John Trottier, Emil LaRocque, John Frederick, Ike Trottier, Jim Lindgren, Ron Peltier, Yvonne St. Claire, and Janice Azure

Absent: Barb Poitra

Others: Dr. Leonard Dauphinais, Wanda Laducer, Larretta Hall, Dr. Jim Davis, Wannetta Bennett, and Dr. Bill Gourneau

Meeting opened at 9:20 am

Reading of minutes – Motion made by Ron to approve the minutes with corrections, second John, all were in favor

Approval of agenda motion- Emil made a motion to approve the agenda, second John, all in favor

President's report:

2.1.1 P2P

Dr. Davis gave handouts to the Board (attached) Discussion was held on the lease. Dr. Davis stated that we do not have a lease. Lance stated that we have a 25 year lease. Leonard will search for the lease. Dr. Davis reported on his discussion with P2P on moving buildings and/or demolition of buildings.

The land issue needs to be resolved. Leonard presented on the cost to move the buildings. Cost to move or demolish is between 100k to 120k. P2P would like a decision on what the college wants to do. P2P has set a deadline of September. Leonard gave handout (attached) and explained the information including the timeline to meet a September deadline. The Board needs to make a decision on moving of the buildings. Discussion held on P2P’s goal of economic development and how moving the south campus fits into this goal. Janice stated that this is the first that she is hearing of P2P’s plans for the college property. She thinks that there is a need for better communications.

John stated that it comes down to what the Council is planning to do. John stated that TMCC needs to meet with the Council. Discussion was held. Yvonne stated that the first step should be to meet with the Council.

Emil stated that the Board needs to make the initial decision. Further discussion was held. Janice stated that the Board needs to meet with the Council to share these concerns. Jim will work with Janice to set up a meeting with the Tribe. Janice will try to put the
Board on the Council's agenda next Friday April 3rd at 10 am. Janice will confirm the time. The college will create a packet for the tribe prior to the meeting on the 3rd. All three entities will be present. Meeting will be held at the sprung building.

2.1.2 Meeting with Staff and Faculty

Emil put this on the agenda. He thinks that the Board should meet with the staff and faculty. Emil referenced Ron Carpenter's report and the issues which were raised in the report. He stated that the Staff and Faculty have a lot of good ideas. Yvonne stated that this should not be a role of the Board. Lengthy discussion was held. Dr. Davis informed the Board what administration has been doing to address the needs of the college.

Barb Poitra arrived at 10:45 am and replaced Jim Lindgren as a voting member.

John stated that we should have some informal meetings such as a picnic or meal where staff and faculty can meet with the Board. Lance stated that Dr. Davis should be the one to set this up.

2.1.3 Board Secretary

There are two applicants, Jackie Stein and Sheena Vallie. Discussion on what process should be used for hiring. Dr. Davis will interview and bring in recommendation. Lance stated that the secretary needs to have packets a week in advance and this should be included in the duties. Discussion was held on compensation. Yvonne recommended $3,600 per year regardless of the number of meetings. Discussion was held on pay per meeting. Motion made by John to compensate at the rate of $200 per meeting and $100 per special meeting, second by Ron, all in favor.

2.1.4 Grants

Larretta gave handout of grants she has worked on. Larretta then gave an oral report on the projects on which she is working. Emil asked about possible funding for transportation. Janice stated that the Tribe is building a new transit center. John stated that a report on funding efforts should come to the Board quarterly. Lengthy discussion was held on grants. Larretta presented the Board with a handout on Pennies for TMCC project she would like them to consider.

Wannetta presented bus information. (Attached) She informed the Board on two awards (Bremer and nursing program) and grants submitted from other staff members.

12:07 Break

12:23 resume
Comptroller report

2.2.1 PR's

There were no purchase requisitions to present.

2.2.2 Loan

Dakota Bank's interest rate is 5.25%, Rolette bank's is 5.75 and Turtle Mountain bank's was 6.45 and is now 5.45%. Discussion was held. Barb stated that she likes to consider Indian owned businesses. Janice asked if this is a bid process. She asked if this is negotiable. Discussion held. Yvonne discussed the deficits in the college budgets.

Yvonne asked for Leonard's recommendation. Leonard recommended we stay with Dakota Bank. Motion was made by Ron to go with the comptroller's recommendation, second by John, two opposed- Emil and Barb. Lance broke tie by voting for the motion.

2.2.3 Camera security

The college is upgrading with better cameras and additional cameras for areas not covered. Emil asked about random drug testing and wants us to work with the school on use of the drug dogs. Questions were raised on funds from Homeland Security. Emil asked about drug testing. Bill stated that he is working on it. There was lengthy discussion on the need to get drug testing done regularly. Discussion held on possibly working with the tribe on jointly using the tribe's testers.

Leonard reported that the college is also upgrading its server.

HR report

2.3.1 Faculty contracts

Letters were sent out on Friday pending board approval. Discussion held on evaluation of faculty. Dr. Gourneau stated that this is done through peer evaluations. Motion was made by Ron to send out Letters of intent, second by Emil, all in favor.

Pharmacy tech position had two applicants Jim Mitchell and Christie Rondeau. Jim Mitchell is recommended. Discussion was held on the process and the position descriptions. Board asked Jim for his recommendation. He stated that he recommends Jim Mitchell. Lance stated that there is only two choices - go with recommendation or send back to re-advertise. Discussion followed. Motion made by Ron to send back to committee to question both candidates about their ability to work at the times required by the class schedule, second by Emil, three were for, one abstained- John
Lengthy discussion held positions in the Department of Labor project. Motion made by Ron to hire Marilyn Delorme under the current salary scale and to pay her $4,000 for additional duties of accreditation and curriculum, second by Emil, all in favor.

Motion made by Barb to put market salaries in all proposals and that the President has the authority to determine hard to fill positions for grant proposals, second by John, all in favor. Discussion held on need to address department heads. July meeting needs to address organizational chart.

Tracking specialist position had four applicants. Two applicants didn’t qualify and after further review the third didn’t qualify. Doris Greenwood was recommended. Motion made by Emil to hire Doris Greenwood, second by Ron, all in favor.

**Wanda’s report – student services**

Wanda gave a handout report (attached) from the department and gave oral highlights of each area

Financial aid—disbursement date is April 9th.

Scholarship—committee is meeting monthly. 253 students receive tribal scholarships.

College goal Sunday – was held February 22nd. The numbers down from last year, we had 38 students. TMCC will look at giving away some refurbished computers next time.

Registrar—the final count was 690 for spring semester. Last day to drop was April 6th.

Graduation—May 16, speaker is Thomas Dismukes, the Pow-wow will be May 2nd.

Admissions – has been maintaining records to make sure tribal enrollment forms are complete. Recruitment at the local schools is being conducted.

SSS – has been working with the AIHEC conference.

Upward Bound—staff is working on handbook for the April meeting.

Retention—Jackie is working on attendance and holding retention meetings.

**Academic Dean report**

Larry is at AIHEC. He had a meeting with AICF staff on our project. He is looking at the catalog to determine what programs need to be eliminated and what programs need to be added. Faculty are working on Native American studies program and customized
workforce training. Dr. Davis provided information on the secondary science program. Questions were asked about the Elementary arts program and its graduates.

Dr. Davis informed the Board that the girls’ team took second in AIHEC basketball tournament.

**OTHER**

Next board meeting is scheduled for April 28th.

Motion made by Ron to adjourn, second by Barb, all in favor.

Meeting adjourned at 3:05 pm.

Board went into executive session.

Lancelot Azure, Chairman

Wannetta Bennett, Acting Board Secretary