Regular Board Meeting  
April 27, 2009  
5:00 p.m.  

OFFICIAL MINUTES  

Board of Directors Present: Lance Azure, John Trottier, Emil LaRocque, Barbara Poitra.  

Board of Directors Absent: Ron Peltier.  

Board of Trustees Present: John Frederick, Resa Rivard, Janice Azure, Yvonne St. Claire, Jim Lindgren, David Brien.  

TMCC Employees Present: Dr. Leonard Dauphinais, Jackie Stein, Kathe Zaste, Donna Thomas, Dr. Lyle Best, Larretta Hall, Dennis DeCoteau, Arlyn Vivier, Dr. Jim Davis, Larry Henry, Wanda Laducer, Joseph Eltobgi, Wannetta Bennett, Dennis Bercier.  

Others Present: Lori Gourneau, Jim Baker, Bill Demontigny.  

Chairman Azure called the meeting to order at 5:07 p.m.  

Chairman Azure has placed Jim Lindgren as a voting member.  

Chairman Azure asked for the motion to approve the March 28th minutes with corrections. Emil LaRocque made this motion, seconded by Barb Poitra. All were in favor.  

Jim Baker enters the meeting at 5:15 p.m.  

Chairman Azure asked for the motion to approve the April 27th minutes with no necessary corrections. John Trottier made this motion, seconded by Emil LaRocque. All were in favor.  

Chairman Azure asked for the motion to approve the agenda. Emil LaRocque requested to add: 2.2.3 Budget vs. Actual as of 3/31, 2.2.4 Other, and 3.0.1 Executive Session. John Trottier made the motion to approve the agenda with the changes, seconded by Barb Poitra. All were in favor.  

David Brien enters the meeting at 5:18 p.m.  

President’s report:  
2.1.1 Research on Preeclampsia—presented by Dr. Lyle Best
Dr. Lyle Best presented information on the Preeclampsia study, which has been ongoing for four years at TMCC. This is an NIH funded project and may possibly be getting funded for further years. Dr. Best provided a handout, please see attached. Dr. Best’s research may contribute to finding a treatment for Preeclampsia.

Bill Demontigny enters the meeting at 5:30 p.m.

2.1.2 Jeremy Laducer, Road Project (BIA 7)—presented by Bill Demontigny

The current road project which is supposed to be taking place to rebuild BIA 7 has been placed on hold. The road department is currently waiting for the papers to be signed by 2 individuals which do not wish to sign. The individuals want more than what can be given to them. They are hoping that the project will be ready in one to two months. Discussion held.

Kathe Zaske enters at 5:42 p.m.

The TMCC Board may petition the government to move forward with the building of the road. Janice Azure will be in contact with some individuals to get the project moving forward.

Bill Demontigny exits the meeting at 5:54 p.m.

2.1.3 Donna Thomas—Voc. Rehab—presented by Donna Thomas

The grant for Vocational Rehabilitation is going to change. TMCC has been the grantee for the past 15 years and the granter is now requiring that the grantee be the Tribe rather than the college. Discussion held. The Tribe is able to get the grant and possibly have TMCC hold the grant for them. Donna Thomas provided a handout with further information on the Voc. Rehab program.

2.1.4 Upward Bound Minneapolis Trip

This topic has been moved to executive session 3.0.1

2.1.5 Funding/Projects Update

A handout was provided. We received the information on the set-aside money for the Nursing program. This will be getting reviewed and we will determine what we are able to do with the money.

NASA sent an invitation to Outreach Tribal Colleges. With this invitation, Wannetta Bennett, Larretta Hall, Audrey LaVallie, and two students will be attending the outreach. Larretta Hall will be looking into the NASA grant at this time.
We are currently looking at Title III construction for funding for a health lab. This may be more of a priority than some projects. We currently have a lot of projects which are behind and it is a possibility that this may affect future funding. Discussion held. The Development Committee decided they would like to work on constructing a lab, rather than the 2nd story of the student union. Don’t currently have enough funding for the 2nd story.

Larretta Hall stated that they may apply for funding for the Nursing Program, rather than using it on the secondary science building. They can apply for further funding next year and attempt to complete the second floor. Chairman Azure asked for a motion to allow Larretta to apply for money for a Nursing Building. This motion was made by Barb Poitra, seconded by John Trottier. All were in favor.

Dr. Davis provided an update for Broadband money for networking infrastructures and security for network at colleges. Dr. Davis would like to see this involve the entire reservation. NDSU will send out someone to do an assessment of what is currently in place.

2.1.6 South Campus

Phyllis Jollie would like a meeting to be held between the P2P board and the TMCC Board. They are attempting to meet with the Tribe also. This would be an open meeting with them for ideas, then meet with the Tribe at another time. This should be set up in about a week.

2.1.7 Title III New Construction

This was discussed in item 2.1.5

2.1.8 Anishinabe

The position is currently open for the Director. We need to advertise for the position and include a new job description. We do not necessarily need a full time director and a job description could be created with those duties included. Dr. Davis will draft a job description and bring it back to the board at the next meeting. Discussion held. We need to determine what the focus is for Anishinabe and tie the curriculum to it.

June 1st, they will erect the small residential wind turbine on the Straw Bale House.

Students will be working with a small wind farm this summer in Colorado.

Jim Baker exits the meeting at 6:55 p.m.

2.1.9 Basketball program for 2009-2010
Teams are calling TMCC to schedule games for next year. Dr. Davis is considering joining the MONDAK Conference. TMCC would be the 10th North Dakota team involved, but he does not recommend joining this year. Dr. Davis believes that it would be better to wait until at least the 2010-2011 school year. Discussion held. Chairman Azure recommends waiting at least 2 years, to give TMCC time to become more established with their basketball team.

We need to hire coaches which are going to stay with TMCC for a while and are willing to cooperate with TMCC’s schedule.

Dr. Davis would like to proceed with Basketball schedule for the next year. Chairman Azure asked for the motion to allow Dr. Davis to proceed with the Basketball schedule. John Trottier made this motion, seconded by Barb Poitra. All were in favor.

2.1.10 Board Secretary

Dr. Davis interviewed two individuals. Dr. Davis recommends hiring Jackie Stein for the Board Secretary position. Chairman Azure asked for the motion to go with Dr. Davis’ recommendation to hire Jackie Stein as the Board Secretary. Emil LaRocque made this motion, seconded by John Trottier. All were in favor.

The board secretary will be attending some training.

2.1.11 Evaluations on Administration

The Board is getting prepared for contracts for Dr. Davis and Dr. Bill Gourneau. Evaluations need to be done. This will be discussed in Executive Sessions.

Comptroller report

2.2.1 P.O.s

There were no purchase requisitions to present.

2.2.2 Arrowhead Printing—presented by Joseph Eltobgi

Dr. Leonard Dauphinais stated that they are receiving complaints by particular departments that the prices are too high through Arrowhead Printing and the Cafeteria. He is requesting to have board approval to write a policy stating that the departments within the college must use Arrowhead Printing and the Cafeteria.

Joseph Eltobgi provided a handout. He presented expanding the business and providing more services to the public. Joseph would like to move down to Arrowhead, due to the amount of assistance that they need there due to quantity of jobs that are currently being requested. Discussion held.
Joseph is also requesting to advertise for a full time regular position in the bookstore for a Books technician. Currently have a person in this position and the contract expires on May 5th, 2009. Chairman Azure asked for the motion to advertise and hire for a full-time regular employee for the Bookstore Technician Position. Emil LaRocque made this motion, seconded by John Trottier. All were in favor.

Continuation from Dr. Leonard Dauphinais discussion: Dr. Dauphinais would like the policy to include that the programs must use the cafeteria and Arrowhead Printing. Lance gave the approval for Dr. Dauphinais to draw up a policy and they will work together to get it completed.

2.2.3 Budget vs. Actual as of 3/31

Dr. Dauphinais is requesting to change the petty cash fund at the South Campus to $300.00, North Campus to $400.00, Cafeteria to 100.00, and the Library to 20.00. See attachment for all details. Chairman Azure requested for a motion to approve the petty cash change, which is listed in Appendix IV of the policy. John Trottier made this motion, seconded by Emil LaRocque. All were in favor.

This should be included in the June Meeting.

The Indirect budget is currently at 77.62%, which is overspent by 2.62%. ICCA is currently at 97.75%, which is overspent by 22.75%. TMCC received $100209.82 for non-beneficiary students, which will assist the overspending.

2.2.4 Other

Nothing was reported under this item.

HR report

2.3.1 New Hires—reported by Larry Henry

The Title III co-op grant had a person for 120 days. They are currently requesting for another 120 days to keep Sandra Martell on. This is a part-time student position. The money is in the grant to cover Sandra. Discussion held. Chairman Azure asked for the motion to approve the extension of 120 days for Sandra Martell. Jim Lindgren made this motion, seconded by John Trottier. All were in favor.

2.3.1 New Hires—reported by Dr. Jim Davis

Drug Training is scheduled for May 1st. Dr. Bill Gourneau found a company in Grand Forks which provides the training. Discussion held. TMCC needs to have random drug testing completed. They haven't had any random testing at all.
Janice Azure left the meeting at 7:40 p.m.

**2.4 Academic Dean Report by Larry Henry**

Faculty Contracts: All faculty members handed in their contracts except Irene Ost. Irene has decided to retire due to family and housing. Her position is currently being advertised.

Summer schedule is out and the Fall Schedule is almost complete. We are only waiting for approval on some programs. The HVAC program begins in the fall. We currently have 212 classes being offered and once the other programs are approved, we should have at least 240 classes being offered. Discussion held.

Dr. Virginia Allery will have 10 Elementary Ed students graduating and 3 Secondary Science students. Floyd Lavendure is going to be given his Bachelors degree also.

Nursing program currently had 6 students take their Boards and pass, 7 which failed, and 7 haven't taken them yet.

AIHEC went well and we had no incidents.

Larry attended an NCA Conference and returned last week. TMCC was asked to be in a study fair and only about 60 people presented at this fair. We were the only tribal college which participated. Discussion held.

Shared Governance: evaluations are being completed to assist faculty with their classroom approach. We need to revise the gen-eds and add more classes and we most likely will not be removing any. Music courses will be offered again this semester.

Donna Thomas exited the meeting at 8:31 p.m.

**2.5 Student Services Report by Wanda Laducer**

Wanda reported that finals are May 4-7, registration is May 23rd, summer school begins May 26th, Graduation is May 16th and invitations are currently being printed. Currently have 116 students which applied for graduation, 86 are walking with an additional 40 students walking for their GED. Thomas DesMuks is the speaker and we are currently looking for ushers.

Retention/Recruitment has been holding meeting and has had very poor attendance for the meetings. These meetings will be mandated by Dr. Davis.

Upward Bound has been having their weekend academies. They are working on their handbook, which needs to be presented at the May meeting. They are also meeting with students.
3.0 OTHER BUSINESS

Students Senate reports that they are having their end of the year Barbeque/Banquet on May 8th. The Powwow Committee is extending their invitation on May 2nd for the Powwow. They are requesting donations for the meal and assistance for registration and concessions.

They would also like to present a recommendation for a change of the TMCC logo. They would like to possibly use the Student Senate logo. Discussion held. Student Senate was informed to take this to Administrative Council.

Chairman Azure is requesting for a donation from TMCC of coffee and soup for their IHS Mental Health Conference. Dr. Davis requested to receive something in writing and he will contact Chairman Azure back on this request.

Next board meeting is scheduled for May 25th, 2009 at 5:00 p.m..

Chairman Azure asked for the motion to adjourn. Ron Peltier made this motion, seconded by Emil LaRocque. All were in favor.

Meeting adjourned at 9:13 p.m. and the meeting went into executive session.

Board went into executive session.

Board completed executive session at 9:44 p.m.

Lancelot Azure, Chairman

Jaelyn Stein, Board Secretary