

1 **Turtle Mountain Community College**
2 **Regular Board of Directors Meeting**
3 **October 26, 2009**
4 **5:00 p.m.**

5
6 **OFFICIAL MINUTES**
7

8
9 **Board of Directors Present:** Ron Peltier, Barbara Poitra.

10
11 **Board of Trustees Present:** Yvonne St. Claire, Alicia Lunday, Caitlin Morin

12
13 **Board of Trustees Absent:** James Lindgren, Theresa Rivard, Dwight Trottier, John
14 Frederick, David Brien, Janice Azure, Troy DeCoteau

15
16 **TMCC Employees:** Jackie Stein, Dr. Bill Gourneau, Larry Henry, Dennis Bercier, Dr.
17 Jim Davis, Dr. Leonard Dauphinais, Wanda Laducer, Anna Sarcia

18
19 **Others Present:** Logan Davis

20
21 Meeting came to order at 5:14 p.m.

22
23 Barbara Poitra is that acting chairperson for the October 26, 2009 meeting.
24 Caitlin Morin is a voting member by Yvonne St. Claire.

25
26 Acting Chairperson Barbara Poitra did roll call.

27
28 Acting Chairperson Barbara Poitra asked for the approval of the August 24th meeting
29 minutes. Ron Peltier moved to table the approval of the meeting minutes until the next
30 board meeting. This includes August 24, 2009, September 3, 2009, and the September
31 26, 2009 meeting minutes. Caitlin Morin seconded this motion. All were in favor.

32
33 Acting Chairperson Barbara Poitra asked for the approval of the agenda. Dr. Davis
34 requested to move 2.2 Comptrollers Report to the top of the agenda. Ron made this
35 motion, seconded by Caitlin Morin. All were in favor.

36
37 **2.2 Comptrollers Report by Dr. Leonard Dauphinais**

38 **2.2.1 PO's**

39 There are no new PO's. Dr. Dauphinais reported that 4 PO's which have been pre-
40 approved need signatures.

41
42 **2.2.2 Check Signers**

43 We are currently getting signature cards made up for the new signers and we will be
44 getting them around soon. We also need more signers.

46 **2.2.3 Arrowhead Print Shop Annual Report**

47 We need the names of the Board of Directors in the report. We may need to amend the
48 report next year if we don't have the names soon.

49

50 **2.2.4 Golden Eye Proposal**

51 During the August 24th meeting, the Board approved ordering new cameras. The quote
52 was for \$85,025 from Symplex. We received another quote from Golden Eye for a total
53 of \$119,083. The quote from Golden Eye would be a completely new system with higher
54 technology and they are day/night cameras. Discussion held. Acting Chairperson
55 Barbara Poitra asked for the motion to approve ordering cameras from Golden Eye and to
56 rescind the previous motion for Symplex.

57

58 Since the IT Director position is open, we have a person interested in the position, but he
59 is requesting \$80,000 to come to TMCC. He has previous experience working for
60 Jenzabar. We are requesting to negotiate the salary with this particular person. Acting
61 Chairperson Barbara Poitra asked for the motion to approve the request to negotiate with
62 the particular individual. Ron Peltier made this motion, seconded by Caitlin Morin. All
63 were in favor. If the decision is to hire the individual they are allowed to do a phone vote
64 to hire.

65

66 Anna Sarcia enters at 5:33 p.m.

67

68 **2.1 President's Report by Dr. Jim Davis**

69 **2.1.1 Old Business: Vice President**

70 See appendix A.

71

72 Dr. Dauphinais exits at 5:36 p.m.

73

74 Dr. Davis will have the information ready for the December meeting concerning the Vice
75 President. Discussion held on Appendix A.

76

77 **2.1.2 College Foundation Update by Anna Sarcia**

78 Anna was brought into TMCC under the Bremer Foundation Grant. She received a
79 training in Grand forks and they looked at the strategic plan. Anna provided an update on
80 what she has been working on since starting at TMCC.

81

82 **2.1.3 Update on Facilities Construction**

83 The Student Union is going well. They are having weekly construction meetings. The
84 building should be completed by November 11th. They are having their first inspections
85 on November 10th and the second inspections are scheduled for November 15th. Facilities
86 will get training on the building.

87

88 We are currently getting quotes for more handicap accessible doors.

89

90 **2.1.4 Travel Requests and Travel Reports**

91 See Appendix B.

92 Dr. Davis informed the board that he was aware that there were questions about his travel
93 for the AIHEC and Rural Community College Alliance meetings. These meetings were
94 pre-arranged and required a one month notification. This was done prior to the previous
95 meeting requiring all travel to be approved.

96

97 Dr. Davis is requesting for travel to the following meetings:

- 98 • November 9-10 for the Midwest Higher Education held in Fargo.
- 99 • November 4 for the NADTC meeting.
- 100 • November 19 to the NCA in Chicago.

101

102 Acting Chairperson Barbara Poitra asked for the motion to approved Dr. Davis' travel.

103 Ron Peltier made this motion, seconded by Caitlin Morin. All were in favor.

104

105 **2.3 Human Resources Report by Dr. Bill Gourneau**

106 **2.3.1 New Hires**

107 Dr. Gourneau has the following positions to hire for:

108

- 109 1. Youth Build Director—the committee recommended Pete Davis. Acting
110 Chairperson Barbara Poitra asked for the motion to concur with the committee's
111 recommendation. Ron Peltier made this motion, seconded by Caitlin Morin. All
112 were in favor.
- 113 2. Youth Build Counselor---the committee recommended Misty Brorby. Acting
114 Chairperson Barbara Poitra asked for the motion to concur with the committee's
115 recommendation. Ron Peltier made this motion, seconded by Caitlin Morin. All
116 were in favor.
- 117 3. IT Director---On hold until negotiations are completed
- 118 4. Professional Development Elementary Ed (PDEE) ---the committee
119 recommended Kathy Gladue. Acting Chairperson Barbara Poitra asked for the
120 motion to concur with the committee's recommendation. Caitlin Morin made this
121 motion, seconded by Ron Peltier. All were in favor.

122

123 **2.3.2 Other**

124 Dr. Gourneau is inquiring about the policy meeting. Request to have administrative
125 council review the policies and then bring them to the board once they have been
126 reviewed. These will be completed for the quarterly meeting.

127

128 We still have a grievance that the board needs to address. The person qualified for
129 Unemployment benefits. We need a full Board of Directors before we can handle the
130 grievance.

131

132 **2.4 Academic Dean Report by Larry Henry**

133 Larry is currently working on spring schedule. We will be having pre-registration at the
134 end of November.

135

136 The salary for the Chair of Teachers Ed is being discussed.

137 Nursing Department: We cannot get an application into the North Dakota Board of
138 Nursing (NDBON) until we have a chairperson. At this point we will not be able to get
139 approval until March. This position requires a Nurse with a Masters Degree.
140

141 **2.5 Student Services Report by Wanda Laducer**

142 Wanda gave an update of what is currently occurring in her office, which includes:
143

144 A proposal for Student Support Services, a campus crime report, we had an annual audit
145 and there were some concerns reported, the AIKIS report is due soon.

146 She reported that they are trying to implement a Student Ambassador Program.
147

148 **3.0 Other Business**

149 **3.0.1 Student Senate**

150 Student Senate would like to know what their balance is in their account.
151

152 They inquired about the Day Care Program. They were informed that the money was
153 turned back, because the program would be too difficult for the college to handle at this
154 time. The liability is very high.
155

156 **3.0.2 Other business**

157 Dr. Davis reported that AIHEC is in Arizona this year. The bus that was donated needs
158 repairs. It may be better to charter a bus.
159

160 **3.2 Next Board Meeting**

161 The next board meeting will be on November 23, 2009 at 5:00 p.m.
162

163 **3.3 Adjournment**

164 Acting Chairperson Barbara Poitra requested for a motion to adjourn. Ron Peltier made
165 this motion, seconded by Caitlin Morin. All were in favor. The meeting adjourned at
166 6:44 p.m.
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Barbara Poitra, Acting Chairperson

_____ **Jaclyn Stein, Board Secretary**