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**Turtle Mountain Community College
Special Board of Directors Meeting
December 14, 2009
5:00 p.m.**

OFFICIAL MINUTES

Board of Directors Present: Ron Peltier, Barbara Poitra, Robert Lattergrass

TMCC Employees: Jackie Stein, Dr. Jim Davis, Larry Henry, Tracy Azure, Joseph Eltobgi

GENERAL FUNCTIONS

Chairman Peltier called the meeting to order at 5:02 p.m.

Chairman Peltier asked for Roll Call.

Chairman Peltier asked for the approval of the agenda. Dr. Davis requested to make some changes to the agenda and add one item. Barbara Poitra made this motion, seconded by Robert Lattergrass. All were in favor.

2. ADMINISTRATION/INSTRUCTION/BUSINESS/PERSONNEL

2.1 New Hire by Larry Henry

Chair of Teacher Education Department– Dr. Carmelita Lamb is the recommendation from the committee. Chairman Peltier asked for the motion to concur with the committee’s recommendation. Barbara Poitra made this motion, seconded by Robert Lattergrass. All were in favor.

Larry Henry exited at 5:09 p.m.

2.2 Design for Interpretive Center by Dennis Bercier

See Appendix A

We will be adding an addition onto the Interpretive Center. The current design is a turtle and we are going to continue with the turtle design and add components onto the building which are each 1100 square feet. The cost of the building will be about \$1 million.

Discussion held. The Board of Directors have a concern about only having one bathroom and no windows. Dennis Bercier will work with the architect to design another bathroom into the design. Chairman Peltier asked for the motion to approve the conceptual design of the Interpretive Center/Health Science building. Robert Lattergrass made this motion, seconded by Barbara Poitra. All were in favor.

2.3 Arrowhead Printing by Joseph Eltobgi

See Appendix B.

46 Joseph reported that they had lost two full-time employees about 6 months ago and have
47 not filled the positions. They currently have two part-time employees filling in and he
48 would like to request to have three new positions approved. The positions are:

- 49 1. Graphic Designer/Print Shop Supervisor
- 50 2. Graphic Product Specialist
- 51 3. Cashier/Office Assistant

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53 Discussion held on positions. Chairman Peltier requests for monthly financial statements
54 to be provided to the Board of Directors each month for Arrowhead Printing. Chairman
55 Peltier asked for the motion to approve the three positions and the advertising for the
56 positions. Barbara Poitra made this motion, seconded by Robert Lattergrass. Robert is
57 requesting that the positions and advertising all go through Dr. Bill Gourneau and he
58 would also like to see the strategic plan and profit and loss statements for Arrowhead
59 Printing. All were in favor.

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61 **2.4 Decision for Grievance by Jim Davis**

62 Dr. Davis requested to go into executive session to discuss the decision. Chairman
63 Peltier asked for the motion to enter into executive session. Barbara Poitra made this
64 motion, seconded by Robert Lattergrass. All were in favor. The Board of Directors
65 entered into executive session at 5:59 p.m.

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67 Chairman Peltier asked for the motion to exit out of executive session. Barbara Poitra
68 made this motion, seconded by Robert Lattergrass. Meeting reconvened at 6:12 p.m.

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70 Chairman Peltier asked for the motion to accept the agreement which was made between
71 TMCC and Barbara Dahlen with changed to part "E" of the document. Barbara Poitra
72 made this motion, seconded by Robert Lattergrass. All were in favor.

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75 **3.0 OTHER BUSINESS**

76 none

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78 **3.1 Adjournment**

79 Chairman Peltier asked for the motion to adjourn. Robert Lattergrass made this motion,
80 seconded by Barbara Poitra. All were in favor. Meeting adjourned at 6:13 p.m.

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Ronald Peltier, Chairman

_____ **Jaclyn Stein, Board Secretary**